



HUMAN RESOURCES | ADVANCED DIPLOMA OF MANAGEMENT (HUMAN RESOURCES) BSB60915



INTAKE DATES¹

	2018	2019
TERM 1	05 February	04 February
TERM 2	30 April	29 April
TERM 3	23 July	22 July
TERM 4	15 October	14 October



CAMPUS AVAILABILITY¹

- ☀ Weekday - Manly Beach
- ☀ Weekday/☀ Weekend - Sydney CBD
- ☀ Weekday - Brisbane CBD
- ☀ Weekday - Melbourne CBD



COURSE LENGTH

Duration: 3 terms²
approximately 9 months



COURSE FEE³

\$7,350 (\$2,450 per term)
Application fee:
Student visa - \$250
Other visas - \$200
Workbook fee:
Free to download
or \$10 per subject for hard copy



ENTRY REQUIREMENTS

ACADEMIC - Australian Year 12 or equivalent, or Diploma in a related field.

ENGLISH LANGUAGE PROFICIENCY⁴ - Successful completion of 10 weeks of General English at Upper Intermediate level (plus 80% attendance) at APC or at other approved providers or equivalent.



PATHWAYS⁵

Students who successfully complete the Advanced Diploma of Management (Human Resources) may be able to continue to our universities through our articulation pathways program.



COURSE OVERVIEW & STRUCTURE

This qualification prepares students to work as human resources directors, strategists and national, regional or global human resources managers in roles where they provide leadership and plan the human resources activities of an organisation. For this reason they need wide-ranging technical, creative, conceptual or managerial competencies. People in these roles are often accountable for group outcomes and for the overall performance of the human resources function of an organisation.

Job titles may include:

- Human Resources Director
- National Human Resources Manager
- Regional Human Resources Manager

ASSESSMENT

All vocational courses are assessed through a combination of assessment types that may include essays, reports, group tasks, portfolios and/or presentations.

8 SUBJECTS

Manage Diversity 2	HR Planning
Management of Change	Excellence in Leadership
Strategic Planning	Risk Management 2
Organisational Planning	Financial Management 1

MODE OF DELIVERY

International students: Face-to-face (up to 33% may be delivered online or by distance)
Local students: Face-to-face, online, distance, workplace or blended delivery modes are available.

¹Course and campus availability subject to demand.

²One term = 12 weeks (9 weeks study & 3 weeks course break). Please note the Christmas/New Year break is 7 weeks.

³Promotional fees may be applicable from time to time. Please contact us for further details.

⁴For a free assessment of your current English level, please go to www.apc.edu.au/applications/#entry-tests

⁵For more information about our University and other articulations, please visit www.apc.edu.au/courses/vocational-further-study-pathways/