



## CERTIFICATE III IN HOSPITALITY SIT30616



### TERM DATES<sup>1</sup>

	2018	2019
TERM 1	05 February	04 February
TERM 2	30 April	29 April
TERM 3	23 July	22 July
TERM 4	15 October	14 October



### CAMPUS AVAILABILITY<sup>1</sup>

Weekday - Sydney CBD



### COURSE LENGTH

Duration: 3 terms<sup>2</sup>  
Approximately 9 months

This course includes mandatory (unpaid) work placement of 36 shifts in addition to timetabled classes.



### COURSE FEE<sup>3</sup>

\$5,850 (\$1,950 per term)

Application fee:  
Student visa - \$250  
Other visas - \$200

Workbook fee:  
Free to download  
OR \$5 per subject for hard copy



### ENTRY REQUIREMENTS

**ACADEMIC** - Successful completion of Australian Year 11 or equivalent at minimum.

**ENGLISH LANGUAGE PROFICIENCY<sup>4</sup>** - Successful completion of 10 weeks of General English at Upper Intermediate level (plus 80% attendance) at APC or at other approved providers or equivalent.



### PATHWAYS<sup>5</sup>

Students who complete the Certificate III in Hospitality may enter Diploma of Hospitality or other Diploma qualifications at Australian Pacific College, and subsequently continue to our partner universities through our articulation pathways program.



### COURSE OVERVIEW & STRUCTURE

This qualification provides the skills and knowledge for an individual to be competent in skilled operations with the need to apply discretion and judgement. Work would be undertaken in various hospitality settings, such as restaurants, hotels, motels, clubs, pubs, cafes and coffee shops. Individuals may have some responsibility for others and provide technical advice and support to a team.

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### ASSESSMENT

All vocational courses are assessed through a combination of assessment types that may include examinations, portfolios, group tasks and/or presentations.

### 13 SUBJECTS

Hospitality Industry Information	Hospitality Service
Work Skills	Customer Service Experiences
WHS 1	Reception Services
Produce Business Documents	Visitor Information
Make Presentations	Hygiene
Finance 1	Human Resource Management 1
Business Documents	

### JOB ROLES

Individuals with this multi-skilled qualification are able to perform roles such as:

- Providing reception or front desk services

### POSSIBLE JOB TITLES INCLUDE

- Front Desk Receptionist
- Hotel Reservation Clerk

<sup>1</sup>Course and campus availability subject to demand.

<sup>2</sup>One term = 12 weeks (9 weeks study & 3 weeks course break). Please note the Christmas/New Year break is 7 weeks.

<sup>3</sup>Promotional fees may be applicable from time to time. Please contact us for further details.

<sup>4</sup>For a free assessment of your current English level, please go to [www.apc.edu.au/applications/#entry-tests](http://www.apc.edu.au/applications/#entry-tests)

<sup>5</sup>For more information about our University and other articulations, please visit [www.apc.edu.au/courses/vocational-further-study-pathways/](http://www.apc.edu.au/courses/vocational-further-study-pathways/)