



## DIPLOMA OF LEADERSHIP AND MANAGEMENT BSB51915



### INTAKE DATES<sup>1</sup>

	2018	2019
<b>TERM 1</b>	<b>05 February</b> MID-TERM: 05 MAR <sup>m</sup>	<b>04 February</b> MID-TERM: 04 MAR <sup>m</sup>
<b>TERM 2</b>	<b>30 April</b> MID-TERM: 28 MAY <sup>m</sup>	<b>29 April</b> MID-TERM: 27 MAY <sup>m</sup>
<b>TERM 3</b>	<b>23 July</b> MID-TERM: 20 AUG <sup>m</sup>	<b>22 July</b> MID-TERM: 19 AUG <sup>m</sup>
<b>TERM 4</b>	<b>15 October</b> MID-TERM: 12 NOV <sup>m</sup>	<b>14 October</b> MID-TERM: 11 NOV <sup>m</sup>

m: Mid-term students will need to study additional subject/s during their course to ensure qualification completion within the correct duration



### CAMPUS AVAILABILITY<sup>1</sup>

- Weekday - Bondi Junction
- Weekday - Manly Beach
- Weekday / Weekend - Sydney CBD
- Weekday - Brisbane CBD
- Weekday - Gold Coast - starts T4,18
- Weekday / Weekend - Melbourne CBD



### COURSE LENGTH

Duration: 4 terms<sup>2</sup>  
approximately 12 months



### COURSE FEE<sup>3</sup>

\$7,800 (\$1,950 per term)

Application fee:

Student visa - \$250

Other visas - \$200

Workbook fee:

Free to download

or \$10 per subject for hard copy



### ENTRY REQUIREMENTS

**ACADEMIC** - Australian Year 11 or equivalent, or Certificate IV in a related field.

**ENGLISH LANGUAGE PROFICIENCY<sup>4</sup>** - Successful completion of 10 weeks of General English at Intermediate level (plus 80% attendance) at APC or at other approved providers or equivalent.



### PATHWAYS<sup>5</sup>

Students who successfully complete the Diploma of Leadership and Management may enter the Advanced Diploma of Leadership and Management or other Diploma course at Australian Pacific College, and subsequently continue to our partner universities through our articulation pathways program.



### COURSE OVERVIEW & STRUCTURE

This qualification prepares students by providing knowledge and skills to work in leadership and management roles across a range of enterprise and industry contexts.

It assists them to develop initiative and judgement in planning, organising, implementing and monitoring their own workload and the workload of others.

It also develops communication skills to support individuals and teams to meet organisational or enterprise requirements and strategies to plan, design, apply and evaluate solutions to unpredictable problems and to identify, analyse and synthesise information from a variety of sources.

### ASSESSMENT

All vocational courses are assessed through a combination of assessment types that may include essays, reports, group tasks, portfolios and/or presentations.

### 11 SUBJECTS

Manage Quality Customer Service	Risk Management 2
Advanced Management of WHS	Performance Management
Fundamentals of Human Resources	Operational Planning
Manage Industrial Relations	Financial Management 1
Emotional Intelligence	Effective Workplace Relationships
Manage Diversity 1	

### MODE OF DELIVERY

International students: Face-to-face (up to 33% may be delivered online or by distance)

Local students: Face-to-face, online, distance, workplace or blended delivery modes are available.

<sup>1</sup>Course and campus availability subject to demand.

<sup>2</sup>One term = 12 weeks (9 weeks study & 3 weeks course break). Please note the Christmas/New Year break is 7 weeks.

<sup>3</sup>Promotional fees may be applicable from time to time. Please contact us for further details.

<sup>4</sup>For a free assessment of your current English level, please go to [www.apc.edu.au/applications/#entry-tests](http://www.apc.edu.au/applications/#entry-tests)

<sup>5</sup>For more information about our University and other articulations, please visit [www.apc.edu.au/courses/vocational-further-study-pathways/](http://www.apc.edu.au/courses/vocational-further-study-pathways/)