



## DIPLOMA OF HUMAN RESOURCES MANAGEMENT BSB50618



### INTAKE DATES<sup>1</sup>

	2019	2020
TERM 1	04 February	03 February
TERM 2	29 April	28 April
TERM 3	22 July	21 July
TERM 4	14 October	15 October



### CAMPUS AVAILABILITY<sup>1</sup>

- ☀ Weekday - Bondi Junction
- ☀ Weekday - Manly Beach
- ☀ Weekday/☀ Weekend - Sydney CBD
- ☀ Weekday - Brisbane CBD
- ☀ Weekday - Melbourne CBD



### COURSE LENGTH

Duration: 2 terms<sup>2</sup>  
approximately 6 months



### COURSE FEE<sup>3</sup>

\$3,900 (\$1,950 per term)  
Application fee:  
Student visa - \$250  
Other visas - \$200  
Workbook fee:  
Free to download  
or \$10 per subject for hard copy.



### ENTRY REQUIREMENTS

**ACADEMIC** - Australian Year 12 or equivalent, or Certificate IV in a related field.

**ENGLISH LANGUAGE PROFICIENCY<sup>4</sup>** - Successful completion of 10 weeks of General English at Intermediate level (plus 80% attendance) at APC or at other approved providers or equivalent.



### PATHWAYS<sup>5</sup>

Students who successfully complete the Diploma of Human Resources Management may enter a Advanced Diploma of Management (Human Resources) or other Diploma course at Australian Pacific College, and subsequently continue to our partner universities through our articulation pathways program.



### COURSE OVERVIEW & STRUCTURE

This qualification prepares students to work in a variety of roles within the human resources sector by giving them a sound theoretical knowledge of human resources management and a range of managerial skills to ensure that human resources functions are carried out effectively within their organisation. Typically they would have responsibility for the work of other staff.

Job titles may include:

- Human Resources Manager
- Human Resources Change Manager
- Human Resources Consultant
- Human Resources Manager

### 6 SUBJECTS

Employee Relations 1	HR Services
Workforce Planning	Priorities and PD
HR Performance Management	WHS and Risk Management

### MODE OF DELIVERY

International students: Face-to-face (up to 25% may be delivered online or by distance)

Local students: Face-to-face, online, distance, workplace or blended delivery modes are available.

### ASSESSMENT

All vocational courses are assessed through a combination of assessment types that may include essays, reports, group tasks, portfolios and/or presentations.

<sup>1</sup>Course and campus availability subject to demand.

<sup>2</sup>One term = 12 weeks (9 weeks study & 3 weeks course break). Please note the Christmas/New Year break is 7 weeks.

<sup>3</sup>Promotional fees may be applicable from time to time. Please contact us for further details.

<sup>4</sup>For a free assessment of your current English level, please go to [www.apc.edu.au/applications/#entry-tests](http://www.apc.edu.au/applications/#entry-tests)

<sup>5</sup>For more information about our University and other articulations, please visit [www.apc.edu.au/courses/vocational-further-study-pathways/](http://www.apc.edu.au/courses/vocational-further-study-pathways/)