



# APPLICATION FORM - ACCOMMODATION

## STUDENT'S DETAILS

Family name: \_\_\_\_\_  
 Given names: \_\_\_\_\_  
 Gender:  Male  Female  Non-binary Date of birth: \_\_\_\_\_  
 Age: \_\_\_\_\_ Country of birth: \_\_\_\_\_ Nationality: \_\_\_\_\_  
 Passport Number: \_\_\_\_\_  
 Course start date: \_\_\_\_\_  
 City:  Sydney  Melbourne  Brisbane  Gold Coast  Adelaide

Arrival date in Australia: \_\_\_\_\_ [not your departure date]  
 Time of arrival: \_\_\_\_  am  pm  
 Flight Number: \_\_\_\_\_ Airline: \_\_\_\_\_  
 Do you need airport pick up?  No  Yes  
 Do you smoke?  No  Yes  
 Do you have any allergies? \_\_\_\_\_  
 Remarks [special requests, special diet, medical conditions etc.]: \_\_\_\_\_

## ACCOMMODATION PREFERENCES

- HOMESTAY** [minimum 4 weeks]       **STUDENT SHARED ACCOMMODATION** [long term, 6 to 12 months]       **STUDENT SHARED ACCOMMODATION** [short term, 4 to 12 weeks]

### » HOMESTAY [Placements are subject to availability]

Room requested:  Private  Shared      Homestay type:  Traditional  Complete  Dinner only  No meals  
 City:  Sydney  Melbourne  Brisbane  Gold Coast  Adelaide      Are you under 18 years old?  No  Yes  
 Total length of stay: \_\_\_\_\_ weeks      Homestay start date: \_\_\_\_\_      Homestay end date: \_\_\_\_\_  
 Host family requests: Smoker:  No  Yes  Doesn't matter      Has children:  No  Yes  Doesn't matter      Has pets:  No  Yes  Doesn't matter

### » STUDENT SHARED ACCOMMODATION (IGLU) - Long Term, 6 to 12 months [Placements are subject to availability]

Location Type:  CBD  Non-CBD      City:  Sydney  Melbourne  Brisbane  
 Are you 16-18 years old?  No  Yes      Total length of stay: \_\_\_\_\_ weeks  
 Accommodation start date: \_\_\_\_\_      Accommodation end date: \_\_\_\_\_  
 Optional Packs:  Bedding and linen [king single]: \$125       Bedding, linen and cutlery [king single]: \$155       None

### » STUDENT SHARED ACCOMMODATION (2STAY) - Short Term, 4 to 12 weeks [Placements are subject to availability]

City:  Sydney  Melbourne  Brisbane  Gold Coast      Room requested:  Single Room  Twin-Shared Room  Studio [Sydney only]  
 Total length of stay: \_\_\_\_\_ weeks      Accommodation start date: \_\_\_\_\_      Accommodation end date: \_\_\_\_\_  
 Optional packs:  Kit Out Linen Pack [\$90 per person]



# BOOKING CONDITIONS

## HOMESTAY:

- Your booking and fees must be sent with your arrival details at least 2 weeks prior to your arrival.
- Homestay fees are based on a minimum of 4 weeks stay. The first 4 weeks of homestay fees are not refundable if you cancel homestay after arrival or leave the homestay before the end of the first 4 weeks.
- If you require your homestay host's details before your visa is granted and your visa is subsequently refused, the first 2 weeks homestay fees are non refundable. Any refund of homestay fees will be given at the discretion of EU/APC.
- To change or leave a Homestay after the first 4 weeks, the host must be given at least 2 weeks [14 days] notice or paid 2 weeks instead of notice.
- Homestay packages: Complete, 3 meals - 7 days. Traditional, 2 meals Mon- Fri, 3 meals - Sat and Sun. Dinner only - 7 days. No meals.
- Once a booking is made, the Booking Fee is NOT refundable under any circumstances except for visa refusal.
- Private Homestay refers to a single room, but there may be more than one student in the home. Shared Homestay refers to a shared room [2 in one room] and is available only to bookings of 2 or more students who already know each other.

## STUDENT SHARE ACCOMMODATION:

- Your booking and fees must be sent with your arrival details at least 2 weeks prior to your arrival.
- Student Share Accommodation stays are for a minimum of four [4] weeks. Four [4] weeks rent has to be paid in advance and it is not refundable.
- For long term accommodation [IGLU], a bond deposit of \$500 for student share accommodation is applicable and must be paid directly to the provider upon arrival. The bond is refundable on departure subject to satisfactory exit report.
- For short term accommodation [2Stay], a Check-out Cleaning Fee of \$80 per person for Student Residence and \$150 per Studio is applicable and needs to be paid in advance with the booking fee and 4 weeks rent.
- Blankets might not be included in student share accommodation but may be purchased.
- 5-bedroom standard [all 2 residences] is the only room type accommodating 4+ weeks stay. All the other room types will have a minimum of a 12 weeks stay.

**PLEASE NOTE:** Accommodation fees are subject to change at any time without notice by the provider.

**DECLARATION:** I declare that I have read and understood the above conditions. I accept the above conditions.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

# GUIDELINES FOR HOMESTAY STUDENTS

Students who stay in Homestays are treated to a unique Australian cultural experience. Homestay is an entirely different concept to hotel or apartment accommodation. Students are welcomed into their host's home as a family member. Subsequently, they will be expected to treat their host family as their own.

Homestay provides students with a comfortable, caring environment. It is expected that students will treat their host families with the same level of respect that they would show to their own families, and abide by the house rules in place to ensure their general safety. Students should be able to talk openly with their host family about any problems they may be experiencing. EU/APC staff members are also available to help students with sensitive issues.

To live in harmony and peace in the new home, the student should understand the day-to-day activities of his/her new family. If everyone is aware of these and works as a team, minor misunderstandings or difficulties can be overcome quickly. It is important that you discuss the living arrangements and make sure you agree with these terms.

## THE FOLLOWING INFORMATION WILL HELP YOU TO AVOID PROBLEMS HAPPENING

- Accommodation in homestay gives you a wonderful opportunity to learn and practice your English. Your stay will be a most enjoyable experience if you follow the simple guidelines set out in this orientation kit.
- Bathrooms are shared in most homes; please leave the bathroom clean and tidy after use. Most Australian homes have "tank" hot water systems, so showers are usually no longer than 10 minutes.
- Complaints - talk to your family if you have a problem or a difficulty or contact EU/APC and speak with the Accommodation Officer or email accommodation@apc.edu.au
- Damages to the host family's property. Accidents and breakages happen - tell your host immediately and say you are very sorry. In some cases you will be required to pay for any damage you cause, even if it was an accident.
- Every time you arrive home say HELLO and when you leave home say GOOD BYE.
- Food - breakfast and dinner will be provided 7 days. A light lunch will be provided on Saturday and Sunday only if you are at home.
- Going out with your family is a great way to learn about Australia and to share in your family's life. Always pay for your transport and admission tickets.
- Homestay is not a hotel. Your homestay host is not a servant but a person who is offering you a bedroom and facilities in his/her home and wishes to find out more about you and your country.
- Important Words - Always follow a request with PLEASE. Always say THANK YOU when you are shown a kindness or your family does something nice for you.
- Join your host family in the kitchen and help prepare dinner or wash-up or watch TV with the family.
- Keep your bedroom tidy and clean please.
- Lock the doors and windows turn-off lights/heaters, when you leave the house.
- Make sure have your own soap, toothbrush, shampoo and deodorant.
- Never have overnight visitors to your homestay host's home without first asking permission. Also ask your homestay when it is convenient for friends to visit.
- On arrival at homestay your host would enjoy seeing photos of your family and if you are bringing gifts to the family bring inexpensive tokens or handicrafts from your country.
- Phone calls always must be paid for or make a reserve paid call to your family.
- Quietly shut doors and speak quietly if members of the family are asleep.
- Respect your host family and behave like a member of the family and be helpful, considerate and pleasant.
- Students must give homestay 14 days [two weeks] notice before leaving homestay.
- Try to learn as much about Australian life from your family and their friends. Take your dictionary to the dinner table to help you all communicate.
- Washing - each family has their own routine please talk to your host. Do not hang wet clothes to dry in your room.
- Your room will have a bed, desk chair, lamp, and cupboard for hanging and folding clothes. Bed linen and towel will be provided.