

# AEG'S PRINCIPLES FOR ARTIFICIAL INTELLIGENCE USE

## PREAMBLE

At AEG, we acknowledge the profound impact and transformative potential of AI technologies across vocational and ELICOS education and training. In line with our commitment to delivering high-quality, relevant, and ethical education, these principles are established to guide the responsible, transparent, and secure integration of AI within our teaching, learning, assessment, and administrative operations.

These Principles ensure AEG's adherence to the standards of integrity, student welfare, and regulatory compliance, required under the 2025 Standards for RTOs.

## DEFINITIONS AND ACRONYMS

“**AEG**” means Australian Pacific College Education Group and includes Australian Pacific College, English Unlimited and APC Design School.

“**Principles**” means this AEG's Principles for Artificial Intelligence Use.

## POLICY/PROCEDURE

### 1. AUTHORITY, RESPONSIBILITY AND ACCOUNTABILITY

- 1.1 The Board of Governance has the authority and responsibility to set and amend these Principles.
- 1.2 All staff and students are accountable to uphold these principles in their work and studies to the extent that they apply to that work or studies.

## 2. PRINCIPLES FOR AI USE

2.1 AEG has determined that the following 10 foundational principles of AI use will apply to educators, students and staff:

- 2.1.1 **Transparency** – AI usage must always be transparently disclosed, including details on when and how it is applied.
- 2.1.2 **Accountability** – AI use must remain under human oversight. Staff and students will be accountable for the outcomes of any AI use.
- 2.1.3 **Integrity** – Learning and assessment must reflect genuine student capability, not unacknowledged AI assistance. AI supported, not AI-driven.
- 2.1.4 **Fairness** – AI must not disadvantage learning, and usage and access to be commensurate to their socio-economic circumstances.
- 2.1.5 **Collaboration** – AI is an enabler, not a replacement. Students should learn to co-create with AI responsibly.
- 2.1.6 **Critical Literacy** – All students and staff must evaluate, question, and verify AI outputs.
- 2.1.7 **Privacy & Security** – Student data and AEG data must be safeguarded in all AI applications and use of the applications.
- 2.1.8 **Future Readiness** – AI is strategically integrated to both educate students and develop staff ensuring they are well-prepared for the continuously evolving industries shaped by artificial intelligence.
- 2.1.9 **Ethical Use** – AI should always be applied in ways that align with supporting human-infrastructure; not replace it.
- 2.1.10 **Wellbeing** – Encourage mindful, balanced use of AI to support—not undermine—student and staff confidence, creativity, and agency for human-centred learning.

## PRINCIPLES REVIEW

These Principles will be reviewed annually or as required by regulatory changes.

## RELEVANT LEGISLATION

This document references the following legislation, regulations, codes and standards:

Relevant Legislation/codes/standards	
Commonwealth	Standards for Registered Training Organisations 2025

## RELATED POLICIES AND PROCEDURES

This document references the following College policies and/or procedures:

Related Policies and Procedures	
Policies	AEG Artificial Intelligence Policy

## KEYWORDS

Keywords	Artificial intelligence, principles, technology, AI
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## PRINCIPLES OWNER

Owner	Board of Governance
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## PRINCIPLES HISTORY

Principles History			
Current version	Current version release date	Author	Description of changes
AEG Principles for Artificial Intelligence Use v1.0R (APC/EU/APCDS)	Board of Governance 11/12/2025	Sara Gaudry	Original document