

## SCHEDULE OF ADMINISTRATIVE (Non-Tuition) FEES 2026

FEES	AMOUNT		
	APC International Students <sup>#</sup>	EU International Students <sup>#</sup>	DOMESTIC STUDENTS <sup>##</sup>
<b>Mandatory Fees</b>			
Application Fee	\$250	\$250 \$200 (all other students)	Not applicable
VET Materials Fee	APC digital materials and workbooks are provided free for all courses. For non-APC materials, a per textbook fee of up to \$110 may apply (eg. TESOL)	Not applicable	APC digital materials and workbooks are provided free for all courses. For non-APC materials, a per textbook fee of up to \$110 may apply (eg. TESOL)
ELICOS Materials Fee - 1-20 week courses	Not applicable	\$15 per week	Not applicable
ELICOS Materials Fee - 20+ week courses	Not applicable	\$300 per course	Not applicable
<b>Other Fees</b>			
Accommodation Inspection Fee* (for under 18 year-old students only)	\$300 per inspection** (if accommodation is within 30 kms of CBD)	\$300 per inspection ** (if accommodation is within 30 kms of CBD)	Not applicable
Add on courses (Barista/RSA/Other)	As quoted by the service provider	As quoted by the service provider	As quoted by the service provider
Airport Transfer Fee (one way)* (From any airport to Campus)	As quoted by the service provider	As quoted by the service provider	Not applicable
Cancellation Fee (when enrolment is cancelled 14 days or more before the course starts the College will use your Enrolment Acceptance Fee to cover this fee)	\$350	20% of the total tuition fee for the course or in a package of courses for each course.	Not applicable
Card Payments Surcharge (Direct Credit or Bank Deposits: Free - no surcharge)	<ul style="list-style-type: none"> <li>• Australian-issued cards (Amex/Visa/MasterCard): 2% surcharge.</li> <li>• Foreign-issued cards (Amex/Visa/MasterCard): 3.5% surcharge.</li> </ul>		

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Carer Service Fee* (for under 18yr old students only)	\$70 per person per week	\$70 per person per week	Not applicable
Carer Service Placement Fees* (for under 18yr old students only)	\$140 per person	\$140 per person	Not applicable
Changing classes or timetables AFTER the timetable has been collected	\$100	Not applicable	\$100
CoE Administration and Re-issuing (international students only)	\$15.50 per CoE per 6 months of course or part thereof	\$15.50 per CoE per 6 months of course or part thereof	Not applicable
Course Credit Transfer Fee	\$100 per unit of competency	Not applicable	\$100 per unit of competency
Direct Debit Dishonor Fee*	\$77	\$77	\$77
Direct Debit Payment Setup Fee*	\$77	\$77	\$77
Payment Plan Fee	Not applicable	\$100	Not applicable
ELICOS Textbook	Not applicable	\$80	Not applicable
ELICOS Readers	Not applicable	\$30	Not applicable
Enrolment Acceptance Fee	\$350	\$350	Not applicable
Homestay Accommodation and other accommodation options (for 18yr+ students only)	As quoted by the service provider	As quoted by the service provider	Not applicable
Late Payment Administration Fee (of Tuition Fees)	\$100	Not applicable	\$100
Late Timetable Collection Fee (applies on or after the 4th day of term)	\$100	Not applicable	\$100
Overseas Students Health Cover (For student visa holders only, fees vary depending on visa length and cover required. Single, couple (does not include children) and family cover available. Fees are subject to change by the provider at any time.)	As quoted by the service provider	As quoted by the service provider	Not applicable

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	APC International Students <sup>#</sup>	EU International Students <sup>#</sup>	DOMESTIC STUDENTS <sup>##</sup>
Postage of Certification Documentation	Domestic Express Post \$30  International Standard Post \$60	Domestic Express Post \$30  International Standard Post \$60	Domestic Express Post \$30  International Standard Post \$60
Reassessment Fees - Progression and Academic Support System (PASS) (if assessment not eligible for free resubmission)	\$150 per assessment	Not applicable	\$150 per assessment
Repeating any Vocational Subject	\$600 per subject	Not applicable	\$600 per subject
Replacement or Verification or Authentication of Qualification Documentation*  (testamur, record of results, Statement of Attainment, Galileo certificate, Certificate of Attainment)***	\$150 per document (within 10 Business days) or \$50 per document (within 20 Business days) and For urgent requests of 3-9 days, an additional "urgent fee" per document of \$50 will apply.		
Issuance of any other document (that requires specific information that is not covered in any standard College document )	\$150 per document (within 10 Business days) or \$50 per document (within 20 Business days) and For urgent requests of 3-9 days, an additional "urgent fee" per document of \$50 will apply.		
Replacement Student Card* (1st student card is free)	\$5 per card		
Recognition of Prior Learning (RPL)	\$250 per unit of competency	Not applicable	\$250 per unit of competency
Withdrawal Fee (payable if withdrawal notified after week 7)	\$500 per course	Not applicable	Not applicable

KEY	MEANING	NOTES
*	Fees include GST	Fees are subject to change and the fees applicable at any time will be those fees listed in this document. All fees are per instance and are listed in Australian Dollars.
**	Inspection	If the accommodation is further than 30 kms from the CBD then a surcharge may apply. Please contact the College.
**	CBD	means the Post Office in the Central Business District of the city where the student's accommodation exists.
***	Requests	These requests can only be made by a student and not a third party.
#	International Student	A temporary resident of Australia and/or a resident or citizen of any other country. This definition includes <b>Student visa holders</b> as defined by the ESOS Act.
##	Domestic Student	An Australian citizen or Australian permanent resident.