



BSB50320

Diploma of Human Resource Management

Equip yourself with the managerial skills and human resources knowledge to manage a company's greatest asset: its people.

This qualification prepares you to work in a variety of roles within the human resources sector by giving you a sound theoretical knowledge of human resources management and a range of managerial skills to ensure that human resources functions are carried out effectively within an organisation. Typically you would have responsibility for the work of other staff.



Expert
Trainers



Enhance **critical**
thinking



Pathways to
further studies



Establish **effective**
workplace **relationships**



AUSTRALIAN
PACIFIC COLLEGE

APC.EDU.AU
1300 830 272

Diploma of Human Resource Management

PROSPECTIVE CAREER OUTCOMES

Human Resources Manager
Human Resources Change Manager
Human Resources Consultant

GAIN SKILLS IN

- Facilitating performance development processes
- Managing employee and industrial relations
- Coordinating the learning and development of teams and individuals
- Coordinating human resource functions and processes
- Implementing and monitoring WHS policies, procedures and programs

SUBJECTS

1. Implement and Monitor WHS
2. Business Risk
3. Performance Development Processes
4. Workforce Plan Implementation
5. HR Functions and Processes
6. Employee Relations
7. Coordinate Learning and Development
8. Recruitment and Onboarding
9. Personal Professional Development
10. Remuneration and Employee Benefits
11. Diversity and Inclusion
12. Health and Wellness Programs

ACADEMIC ENTRY REQUIREMENTS

Successful completion of BSB40420 Certificate IV in Human Resource Management or equivalent.

ENGLISH LANGUAGE PROFICIENCY

General English - Upper Intermediate Level; or English Proficiency Skills test result as per APC requirements.

ASSESSMENTS

All APC vocational courses are assessed through a combination of assessment types that may include short answer questions, studio projects, essays, reports, group tasks, case studies, role plays, portfolios and/or presentations.

PATHWAYS

Students who successfully complete the Diploma of Human Resources Management may enter the Advanced Diploma of Management (Human Resources) at Australian Pacific College, and subsequently continue to our partner universities through our articulation pathways program.

INTAKE DATES

4 intakes per year.
See our website for latest intake dates.

DURATION

Full-time: 4 terms (approx. 1 year).
Part-time*: 8 terms (approx. 2 years).
*Part-time option only available for domestic students.

DELIVERY

International Students:

On Campus, Online (up to 1/3 of the units of the course) and blended options available

Domestic Students:

On Campus, Online and blended options available

LOCATION

Sydney CBD
Melbourne
Brisbane
Online

COURSE FEES

\$7,200

Application fee: \$150 for international students only

HOW TO PAY

Direct deposit or credit card before the course start date.
VET Student Loans available for eligible domestic students.

NOTE:

- Information correct at time of publication. Visit website for most up-to-date information.
- Course and campus availability subject to demand.
- One term is equal to 9 weeks of study.
- For a free assessment of your current English level, please go to apc.edu.au/apply/pre-arrival-test
- For more info about our University pathways, visit apc.edu.au/study/university-pathways

DEFINITIONS:

International students: A temporary resident of Australia and/or a resident or citizen of any other country.

Domestic students: An Australian citizen or Australian permanent resident.

