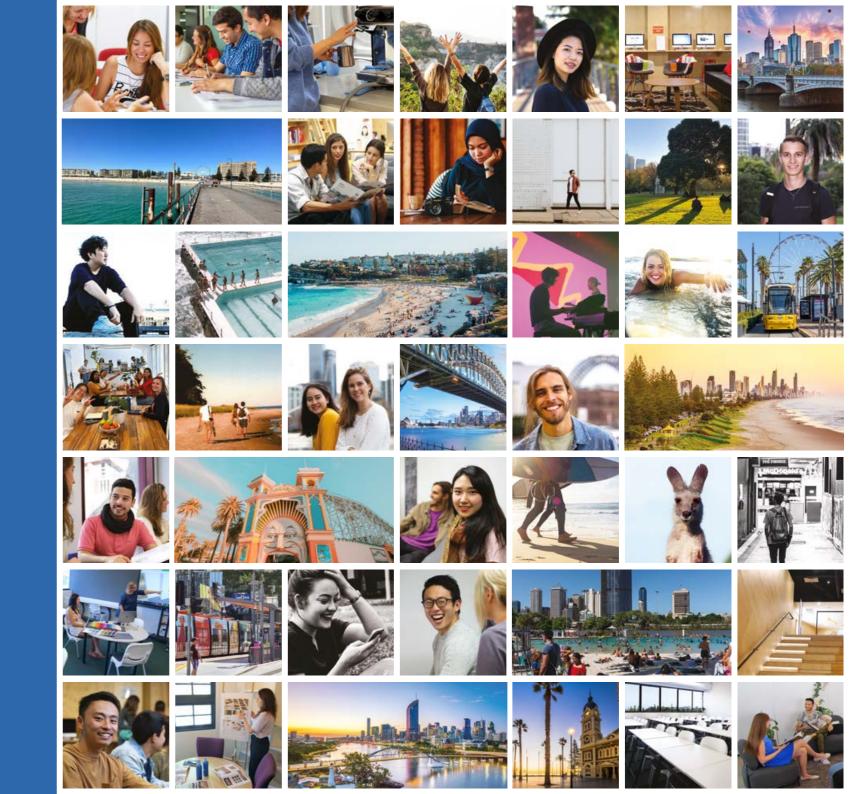




Australian Pacific College is an accredited Registered Training Organisation (RTO) that has been delivering quality education programs since 1994.

DISCOVER NEW POSSIBILITIES...





3 4 5 6 12	Welcome Message Our Story APC Locations Learning Environment Introducing our Vocational Courses BUSINESS, MANAGEMENT & ACCOUNTING	SYDNEY	MELBOURNE	BRISBANE	GOLD COAST	MANLY BEACH	ADELAIDE
15	Certificate II in Workplace Skills	•	•	•	•		•
16	Certificate III in Business	•	•	•	•	•	•
17	Certificate IV in Leadership and Management	•	•	•	•	•	•
18	Diploma of Leadership and Management	•	•				•
19	Advanced Diploma of Leadership and Management	•	•			•	•
21	Certificate IV in Project Management	•	•				•
22	Diploma of Project Management	•	•	•	•	•	•
23	Advanced Diploma of Program Management	•	•				•
25	Certificate IV in Human Resource Management	•	•				
26	Diploma of Human Resource Management	•	•	•			
27	Advanced Diploma of Human Resource Management	•	•	•			
29	Certificate IV in Accounting and Bookkeeping	•	•				
30	Diploma of Accounting	•	•	•			
31	Advanced Diploma of Accounting	•	•	•			
33	MARKETING & COMMUNICATION						
35	Diploma of Social Media Marketing	•	•	•	•	•	•
36	Certificate IV in Marketing and Communication	•			•		

38 Advanced Diploma of Marketing and Communication

		SYDNEY	MELBOURNE	BRISBANE	GOLD COAST	MANLY BEAC	ADELAIDE
39	DESIGN						
41	Certificate III in Design Fundamentals	•	•	•			
42	Diploma of Graphic Design	•	•	•	•		
43	Advanced Diploma of Graphic Design	•	•	•	•		
45	Diploma of Interior Design	•	•	•			
46	Advanced Diploma of Interior Design	•	•	•	•		
47	Diploma of User Experience Design	•	•	•			
49	TRAVEL, TOURISM & HOSPITALITY						
51	Certificate III in Travel	•	•	•			
52	Diploma of Travel & Tourism Management	•	•	•		•	
53	Certificate III in Hospitality	•					
54	Diploma of Hospitality Management	•				•	
55	EDUCATION						
57	Certificate IV in Communicative TESOL	•	•	•			
59	POST GRADUATE						
61	Graduate Diploma of Management (Learning)	•	•	•	•		•
63	SHORT COURSES						
64	Full list of short courses	•	•	•	•	•	•
65	Barista Skills Training	•	•	•	•	•	
67	Work Integrated Learning Programs						
69	University Pathways						
70	Student support services						
71	Information for international students						
73	How to apply						
75	Why our students choose APC						
77	Campus addresses						





WELCOME

At APC, we are dedicated to helping you achieve your dreams. We believe that every student should enjoy their learning experience.

Our campuses, located in some of Australia's most picturesque regions, offer a vibrant and diverse atmosphere.

Our Vocational Education and Training (VET) courses are nationally recognised, providing individuals with the opportunity to reach their academic potential, acquire new skills, and pursue various career paths.

Our Student Care Team supports students throughout their education and our flexible course options offer more choices for how you want to study. Not only do we aim to make your time at APC memorable, but completing our VET courses can also lead to direct admission into various degree and Master's programs with our university partners. We are excited to embark on this unique learning journey with you and make a positive impact on the world.



OUR STORY

Australian Pacific College was established in 1994 with a mission to provide quality English Courses for overseas students at its Kent Street Campus in Sydney. We believed that knowledge sharing and language can create incredible connections and experiences. After seeing our students flourish in Australian culture, we knew it was time to expand our impact. We opened more campuses throughout Australia, with the goal of unlocking new opportunities for any person wanting to make a meaningful contribution in their working life.

Almost 30 years on, we now offer Accounting, Business, Hospitality, Human Resources, Leadership and Management, Design, Marketing and Communication, Project Management, Social Media Marketing, TESOL, and Tourism courses that unlock pathways into some of Australia's most in demand careers.

Over 10.000 students from 120 different nationalities study at APC every year and our VET programs are recognised at more than 15 universities around Australia.

FACILITIES AND RESOURCES

We provide a variety of helpful resources to enhance your learning.

- Modern, purpose-built classrooms and computer kiosks.
- Kitchen facilities and common areas to help you relax and connect.
- Arrangements with local libraries so you can use their facilities.
- Work-integrated learning programs to enhance your employability skills.

APC LOCATIONS

Our welcoming campuses located in Sydney, Melbourne, Brisbane, Gold Coast, Manly Beach and Adelaide enable students to live and learn in some of Australia's most vibrant destinations.

Learning is an adventure and we would love to play a part in yours.



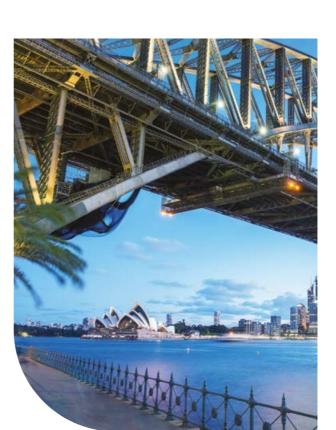
LIVING IN **SYDNEY**

Sydney is recognised as a stunning city with fresh air and numerous parks and green spaces to enjoy. It has wonderful surfing beaches where you can walk and swim safely. Australians also love sport and there is so much to enjoy, either as a spectator or participant.

LOCATION

There are many cultural and historic places within walking distance from APC's Sydney campus.

The Rocks, The Opera House, Darling Harbour, The State Library, Chinatown, and some of the world's best shopping centres are all within a five minute train ride from our colleges.











CLIMATE

Sydney's climate is temperate with 300 days a year of sunshine on average. The wettest months are March to May, the coldest month is July, and the hottest months are January and February.

COST OF LIVING

The cost of living in Sydney is comparable to the USA, Western Europe and the United Kingdom. The average living cost for international students is approximately AU\$26,000 to AU\$36,400 per year. This cost does not include tuition fees.

TRANSPORTATION

APC's Sydney campuses are conveniently located close to major transport links.

POPULATION

Sydney has a population of more than 5 million people.

LIVING IN BRISBANE

Brisbane is the capital of Queensland (otherwise known as the "Sunshine State"). It is a dynamic, cosmopolitan, and safe city which is full of friendly people. It was even once voted Australia's most livable city. It is surrounded by some of Australia's most popular sightseeing destinations, such as the Gold Coast and Sunshine Coasts, beautiful sand islands, Australia Zoo, and exciting theme parks.

Brisbane is also known as the education centre of Queensland and is home to nine universities.

LOCATION

APC's Brisbane campus is located in the centre of the city on Albert Street. It's a short walk from Queen Street Mall, Queensland's premier shopping and entertainment destination.

CLIMATE

Brisbane has a comfortable, subtropical climate. The average maximum daily temperature throughout the year is around 25 degrees, with an average of 300 days of sunshine per year.











COST OF LIVING

Living costs are comparatively lower than Sydney's. The amazing weather, excellent quality of life on offer and the friendly people make Brisbane the perfect Australian city in which to live and study.

TRANSPORTATION

Public transport is affordable and accessible.

POPULATION

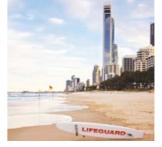
Brisbane has a population of more than 2 million people and the greater Brisbane area is spread out over more than 4,500 square kilometres.

LIVING ON THE **GOLD COAST**

Everything you could hope for in a new home can be found on the sunny Gold Coast. The uninterrupted coastline features, famous surfing spots, luscious green nature, incredible cafés and restaurants, and a vibrant nightlife.

LOCATION

Our Gold Coast campus is located near the beach with a beautiful wrap-around balcony for you to sit back and relax in between classes. You'll be in the best place possible to enjoy Australia's laid-back lifestyle and excellent quality of life.









CLIMATE

Queensland's Gold Coast has a subtropical climate with around 300 days of sunshine per year. It's no wonder that everyone is talking about our Gold Coast campus right next to white sandy beaches.

COST OF LIVING

The cost of living on the Gold Coast is lower than Sydney, Melbourne, and Brisbane.

TRANSPORTATION

Getting around is easy with its fully equipped transport system, consisting of buses, trains, and trams.

POPULATION

The Gold Coast is the 6th largest city in Australia with an estimated population of more than 720,000 people, stretching over 57 km of pristine coastline.





LIVING IN MELBOURNE

Melbourne is the second biggest city in Australia and is known for its safe, friendly, and cosmopolitan lifestyle. Many people call it the cultural capital of Australia as it is a hub for theatre, music, and the arts. Melbourne's restaurants, shopping centres, and vibrant atmosphere make it a great choice for study and travel.

LOCATION

Our Melbourne campuses are close to public transport and the best experiences that Melbourne has to offer. They are also a short walk from the main shopping complexes and tourist venues in the CBD. Beaches, wineries, and other attractions are also within an hour's travel from the city.

CLIMATE

Melbourne has a moderate climate and is well known for its changeable weather conditions. It is a little colder than other mainland Australian state capital cities in the winter, with a small variation in winter temperatures. Melbourne summers are mild and dry.











COST OF LIVING

Melbourne is the second most expensive city in Australia after Sydney, and the cost of living is comparable to the USA, Western Europe, and the UK.

TRANSPORTATION

The public transport system in Melbourne is very organised and includes buses, trains, and trams. A free tram zone in the CBD is very convenient for people who visit the city centre.

POPULATION

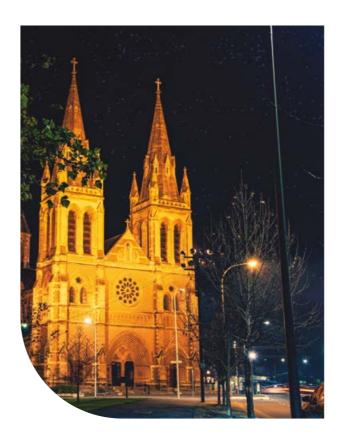
Melbourne's population is more than 5 million people.

LIVING IN ADELAIDE

Adelaide is surrounded by beautiful east-side hills and a coastline of over 70 km to the west. The city is also known for its parks, gardens, and education facilities, as well as its vibrant arts and culture. Full of thriving bars and a multicultural food scene, it strikes the perfect balance between urban living and nature.

LOCATION

APC's Adelaide campus is located close to excellent transport links, making moving around the city simple. You can get the most out of the vibrant city lifestyle, and enjoy getaways to the wine regions of Barossa Valley, Clare Valley, and McLaren Vale which are just a short distance away. Beautiful hillside and beach destinations are also within easy reach.











CLIMATE

Adelaide has a Mediterranean climate, with mild winters and long warm summers. There is also less humidity than other cities, with hours of sunshine to soak up each year.

COST OF LIVING

The cost of living in Adelaide is generally lower than in other major Australian cities, making it an affordable place to live. Rental properties are also affordable, and being so close to sun, sand, and surf offers incredible value.

TRANSPORTATION

Transport in Adelaide is relatively convenient with a good public transport system that includes buses and trains. Many choose to live outside the city in Adelaide's welcoming suburbs that offer a short commute.

POPULATION

Adelaide is a diverse and multicultural city with about 1.3 million people. The pleasant and liveable city offers the perfect work-life balance, meaning it's often at the top of the list for people moving from overseas.



















INTRODUCING **OUR VOCATIONAL** COURSES

Our vocational courses are designed to help you flourish as you pursue your academic and professional goals. To help you unlock new employment and study pathways, they have been created from the Australian National Training packages and some are nationally accredited through the Australian Skills Quality Authority.

If you have an employment goal in the disciplines below, then APC's courses can help you acquire

EXPLORE COURSES IN:

- Business & Accounting
- Project Management
- Leadership and Management
- Human Resources
- Marketing and Communication
- Social Media Marketing
- Graphic Design
- Interior Design
- User Experience Design
- Hospitality, Travel & Tourism
- TESOL
- Postgraduate





Business, Management & Accounting

Our business, management and accounting courses combine theoretical foundations with hands-on experience so that you can develop your skills and prepare yourself for the workforce in a variety of industries. You will also have an opportunity to apply your knowledge in real-world settings.

COURSES

Business

BSB20120 Certificate II in Workplace Skills

BSB30120 Certificate III in Business

Leadership & Management

BSB40520 Certificate IV in Leadership and Management

BSB50420 Diploma of Leadership and Management

BSB60420 Advanced Diploma of Leadership and Management

Project Management

BSB40920 Certificate IV in Project Management Practice

BSB50820 Diploma of Project Management

BSB60720 Advanced Diploma of Program Management

Human Resources

BSB40420 Certificate IV in Human Resource Management

BSB50320 Diploma of Human Resource Management

BSB60320 Advanced Diploma of Human Resource Management

Accounting

FNS40222 Certificate IV in Accounting and Bookkeeping

FNS50222 Diploma of Accounting

FNS60222 Advanced Diploma of Accounting

INTAKE DATES

4 intakes per year, with some courses having extra mid-term intakes.

See our website for further information.

ASSESSMENT

All vocational courses are assessed through a combination of assessment types that may include examinations, essays, reports, group projects and



MANAGEMENT

BSB20120

Certificate II in Workplace Skills

Make your start in the business world with this practical entry-level qualification, equipping you with basic skills for an office environment.

This introductory course is perfect for school leavers and students who have never worked in business and want to find entry-level administrative or customer service roles.



LEARN MORE »

DURATION

Full-time: 2 terms (approx. 6 months)

Part-time*: 4 terms (approx. 1 year)

*Part-time option only available for domestic students.

ACADEMIC ENTRY REQUIREMENTS

Successful completion of Australian Year 9 or equivalent

ENGLISH LANGUAGE PROFICIENCY

General English - Pre-intermediate Level; or English Proficiency Skills test result as per APC requirements.

SUBJECTS

- Sustainable and Safe Work Practices
- Develop Self-awareness
- 3. Self-management
- 4. Customer Service 1
- Workplace Teamwork 1
- 6. Technology in Business 1

GAIN SKILLS IN

- Communication
- Teamwork in a business environment
- Problem solvina
- Innovation and enterprise
- Planning and organising (prioritising)
- Customer service

A variation of this course is also delivered as part of the VET in schools program.

Information correct at time of printing. Follow QR code or visit w

PROSPECTIVE CAREER OUTCOMES

Administration Assistant Clerical Worker **Data Entry Operator** Information and Customer Service Desk Clerk Office Junior



BSB30120

Certificate III in Business

Build administration skills with this hands-on qualification that will prepare you for employment in a mid level administrative or customer service role.

The Certificate III in Business qualification will provide you with the training needed to work within the office environment in a variety of roles and equip you with the skills needed to succeed in business both within Australia and internationally.

LEARN MORE »

DURATION

Full-time: 2 terms (approx. 6 months)

Part-time*: 4 terms (approx. 1 year)

*Part-time option only available for domestic students.

ACADEMIC ENTRY REQUIREMENTS

Successful completion of Australian Year 9 or equivalent

ENGLISH LANGUAGE PROFICIENCY

General English - Intermediate Level; or English Proficiency Skills test result as per APC requirements.

SUBJECTS

- 1. Advanced Sustainable Work Practices
- 2. Well-being and Safety
- 3. Workplace Teamwork 2
- 4. Customer Service 2
- 5. Finance in Business
- 6. Technology in Business 2

YOU'LL GAIN SKILLS IN

- Communication
- Teamwork
- Problem solvina
- Learning
- Planning and organising
- Self-management
- Technology
- Initiative and enterprise

PROSPECTIVE CAREER OUTCOMES

Customer Service Advisor

Data Entry Operator

General Clerk

Payroll Officer

Word Processing Operator

Administration Assistant

Office Assistant

BSB40520

Certificate IV in Leadership and Management

Gain the skills to lead your team towards successful outcomes. This course prepares you for team leadership and management roles in a wide range of organisational contexts.

The Certificate IV in Leadership and Management qualification prepares you for team leadership and management roles in a wide range of organisational and industry contexts. Typically they would report to a manager. At this level, managers provide leadership and guidance to others and take responsibility for the effective functioning and performance of the team and its work outcomes.



LEARN MORE »

DURATION

Full-time: 4 terms (approx. 1 year)

Part-time*: 8 terms (approx. 2 years)

*Part-time option only available for domestic students.

ACADEMIC ENTRY REQUIREMENTS

Successful completion of Australian Year 10 or equivalent

ENGLISH LANGUAGE PROFICIENCY

General English - Intermediate Level; or English Proficiency Skills test result as per APC requirements.

SUBJECTS

- 1. Team Leadership 1
- 2. Team Leadership 2
- 3. Workplace Diversity
- 4. Workplace Operations
- 5. Effective Leadership
- 6. Leadership Communication
- 7. Risk Management 1
- 8. Workplace Leadership
- Innovation 1
- 10. Continuous improvement
- 11. Communication Strategies

GAIN SKILLS IN

- Demonstrating leadership
- Workplace relationships
- Coordinating business operations
- Communicating workplace strategies
- Leading and facilitating a team

PROSPECTIVE CAREER OUTCOMES

Team Leader **Team Supervisor**



I completed my Cert IV, Diploma, Advanced Diploma in Leadership Management, and Diploma in Project Management in three years. I continued working for the Accor hotel group after I graduated to accumulate experience in the hospitality sector. In addition to working at Mantra Midtown as a Guest Service Agent and Housekeeping Team Leader, I am now enrolled in Griffith University's Master of International Tourism and Hospitality Management.

HAO FROM TAIWAN

BSB50420

Diploma of Leadership and Management

This qualification provides knowledge and skills to work in leadership and management roles across a range of enterprise and industry contexts, and prepares you to become an effective leader in any industry or setting.

This Diploma of Leadership and Management assists you to develop initiative and judgement in planning, organising, implementing and monitoring your own workload and the workload of others. It also develops communication skills to support individuals and teams to meet organisational or enterprise requirements and strategies to plan, design, apply and evaluate solutions to unpredictable problems and to identify, analyse and synthesise information from a variety of sources.

LEARN MORE »

DURATION

Full-time: 4 terms (approx. 1 year)

Part-time*: 8 terms (approx. 2 years)

*Part-time option only available for domestic students.

ACADEMIC ENTRY REQUIREMENTS

Successful completion of Australian Year 11 or equivalent

ENGLISH LANGUAGE PROFICIENCY

General English - Upper Intermediate Level; or English Proficiency Skills test result as per APC requirements.

SUBJECTS

- 1. Communicate with Influence
- Critical Thinking Development
- 3. Effective Workplace Relationships
- 4. Operational Planning
- 5. Emotional Intelligence
- 6. Financial Management 1
- 7. Risk Management 2
- 8. Manage Quality Customer Service
- 9. Advanced Management of WHS
- 10. Project Work
- 11. Staff Recruitment

GAIN SKILLS IN

- Communicating with influence
- Critical thinking
- Leading and managing workplace relationships
- Managing business operations
- Emotional intelligence

Department/Operations Manager **Corporate Services Manager**



& MANAGEMENT

P

BSB60420

Advanced Diploma of Leadership and Management

Build your confidence in the modern business world. Prepare to work in senior or managerial roles, overseeing the work of others or providing strategic leadership, and prepares you to become a strategic and influential leader in the workplace.

The Advanced Diploma of Leadership and Management assists you to develop specialised knowledge and skills for planning and implementing a range of leadership and management functions and use cognitive and communication skills to identify, analyse and synthesise information from a variety of sources and apply creative or conceptual skills to express ideas and perspectives or respond to complex problems. This qualification is suitable for people who may be interested in gaining employment in a high level management role or who wish to pursue university level studies in the management field.



Full-time: 4 terms (approx. 1 year)

Part-time*: 8 terms (approx. 2 years)

*Part-time option only available for domestic students.

ACADEMIC ENTRY REQUIREMENTS

Successful completion of a Diploma or Advanced Diploma from the BSB Training Package (current or superseded equivalent versions) or have two years equivalent full-time relevant verifiable workplace experience in an operational or leadership role in an enterprise.

ENGLISH LANGUAGE PROFICIENCY

General English - Upper Intermediate Level; or Equivalent English Proficiency Skills test result as per APC requirements.

SUBJECTS

- 1. Diversity and Inclusion
- 2. Lead and Manage Organisational Change
- 3. Organisational Leadership
- 4. Business Planning
- 5. Continuous Improvement and Innovation
- 6. Strategic Planning
- 7. Strategic Workforce Planning
- 8. Complex Problem Solving
- 9. Corporate Social Responsibility
- 10. Alliances

GAIN SKILLS IN

- Critical thinking and complex problem solving
- Leading and managing organisational change
- Providing leadership across an organisation
- Developing and implementing business plans
- Managing innovation and continuous improvement

PROSPECTIVE CAREER OUTCOMES

Department Manager Area Manager Regional Manager



LEARN MORE »



BSB40920

Certificate IV in Project Management Practice

Build your analytical skills and prepare to work in a project management support role as a member of a project team.

This qualification prepares you to work in project management roles as members of a project team, with no direct responsibility for overall project outcomes. You would support project outcomes and use project tools and methods as part of organisational or business activities.



LEARN MORE »

DURATION

Full-time: 3 terms (approx. 9 months)

Part-time*: 6 terms (approx. 18 months)

*Part-time option only available for domestic students.

ACADEMIC ENTRY REQUIREMENTS

Successful completion of Australian Year 10 or equivalent.

ENGLISH LANGUAGE PROFICIENCY

General English - Intermediate Level; or Equivalent English Proficiency Skills test result as per APC requirements.

- 1. Scope Management Techniques
- 3. Life Cycle Management Processes
- 6. Information Management and Communication Techniques
- 7. Risk Management Techniques
- 8. HR Management Approaches

GAIN SKILLS IN

- Project scope management
- Project time management
- Applying project quality management techniques

Contracts Officer Quality Officer

PROSPECTIVE CAREER OUTCOMES

Small Business Operator

PROSPECTIVE CAREER OUTCOMES

Project Coordinator Project Management Officer Project Team Member Project or Program Administrator



LEARN MORE »



SUBJECTS

- 2. Quality Management Techniques
- 4. Time Management Techniques
- 5. Business Meetings

- 9. Implement and Monitor WHS



GAIN SKILLS IN

11. Project Compliance

BSB50820

work of others.

domestic students.

or equivalent.

SUBJECTS

Full-time: 4 terms (approx. 1 year)

*Part-time option only available for

result as per APC requirements.

3. Information and Communication

6. Innovative Work Environments

10. Advanced Management of WHS

1. Project Scope & Time 2. Manage Meetings

4. Project Integration

5. Project HR 2

7. Project Risk 2

9. Project Costs

8. Project Quality

Part-time*: 8 terms (approx. 2 years)

ACADEMIC ENTRY REQUIREMENTS

ENGLISH LANGUAGE PROFICIENCY

General English - Upper Intermediate Level; or Equivalent English Proficiency Skills test

Successful completion of Australian Year 11

DURATION

Diploma of Project Management

a variety of contexts, across a number of industry sectors.

Lead and execute projects from inception to completion. Prepare to manage projects in

It develops the skills to initiate, plan, execute and evaluate their own work and/or the

Managing project scope, time, quality

 Managing project information and communication

- Managing project risk
- Managing project integration

Information correct at time of printing. Follow QR code or visit we

R

BSB60720

Advanced Diploma of Program Management

Build specialised project management knowledge and learn how to develop efficient and systematic solutions to ensure the delivery of projects on time and on budget.

This qualification prepares you to apply specialised knowledge and skills, together with experience in program management, across a range of contexts. It develops skills needed to direct, plan and lead a range of program functions, with accountability for personal and team outcomes.



LEARN MORE »

DURATION

Full-time: 4 terms (approx. 1 year)

Part-time*: 8 terms (approx. 2 years)

*Part-time option only available for domestic students.

ACADEMIC ENTRY REQUIREMENTS

Entry to this qualification is limited to those who: Have completed one of the following qualifications: BSB50820 Diploma of Project Management; or BSB51415 Diploma of Project Management (or a superseded equivalent version).

Ω

Have completed two years equivalent full-time relevant workplace experience at a significant level within a project or program environment within an enterprise.

ENGLISH LANGUAGE PROFICIENCY

General English - Upper Intermediate Level; or Equivalent English Proficiency Skills test result as per APC requirements.

GAIN SKILLS IN

- Enabling program execution
- Facilitating stakeholder engagement
- Implementing program governance
- Managing benefits

SUBJECTS

- 1. Organisational Finances
- 2. Team Effectiveness
- 3. Strategic Workforce Planning
- 4. Manage Benefits
- 5. Initiate Programs
- 6. Emotional Intelligence
- 7. Stakeholder Engagement
- 8. Project Leadership
- 9. Program Risk
- 10. Alliances
- 11. Program Governance

PROSPECTIVE CAREER OUTCOMES

Program Manager Project Manager



66

As a business administrator with expertise in construction projects, the Advanced Diploma has enhanced and complemented my business skills and knowledge of program management, with the real study cases that have allowed me to learn about Australian processes and legislations and specialized terminology.

PAOLA FROM COLOMBIA



25

BSB40420

Certificate IV in Human Resource Management

Build a solid knowledge-base in human resources management. This course builds your skills in performance management, recruitment, and effective working relationships.

This qualification prepares you to work in support positions in human resources management. In smaller companies you may work across all human resources areas. In larger companies they may work in teams focussed on specific human resources functions, such as workforce planning or human resources information systems.



LEARN MORE »

DURATION

Full-time: 4 terms (approx. 1 year)

Part-time*: 8 terms (approx. 2 years)

*Part-time option only available for domestic students.

ACADEMIC ENTRY REQUIREMENTS

Successful completion of Australian Year 10 or equivalent.

ENGLISH LANGUAGE PROFICIENCY

General English - Intermediate Level: or Equivalent English Proficiency Skills test result as per APC requirements.

SUBJECTS

- 1. HR Functions
- 2. Implement and monitor WHS
- 3. Support employee and industrial relations
- 4. Staff Recruitment
- 5. Performance Processes
- 6. Support learning and development
- Make Presentations
- 8. Complex Documents
- 9. Lead Difficult Conversations
- 10. Process Payroll
- 11. Business Relationships
- 12. Communication Strategies

GAIN SKILLS IN

- Administering performance development processes
- Supporting employee and industrial relations
- Supporting the learning and development of teams and individuals
- Coordinating recruitment and onboarding
- Supporting human resource functions and processes
- Implementing and monitor WHS policies, procedures and programs

PROSPECTIVE CAREER OUTCOMES

Human Resources Assistant Human Resources Officer Human Resources Administrator

Human Resources Coordinator



66

I feel very privileged to be able to study Human resources with APC. I am determined and inspired to pursue and finish my degree as a step towards achieving my lifelong dream. APC has moulded me to become a purposeful individual, and I owe it all to the academic family that welcomed me at APC.

ANGELIKA FROM PHILIPPINES

BSB50320

Diploma of Human Resource Management

Equip yourself with the managerial skills and human resources knowledge to manage a company's greatest asset: its people.

This qualification prepares you to work in a variety of roles within the human resources sector by giving you a sound theoretical knowledge of human resources management and a range of managerial skills to ensure that human resources functions are carried out effectively within an organisation. Typically you would have responsibility for the work of other staff.

DURATION

Full-time: 4 terms (approx. 1 year)

Part-time*: 8 terms (approx. 2 years)

*Part-time option only available for domestic students.

ACADEMIC ENTRY REQUIREMENTS

Successful completion of BSB40420 Certificate IV in Human Resource Management or equivalent.

ENGLISH LANGUAGE PROFICIENCY

General English - Upper Intermediate Level: or Equivalent English Proficiency Skills test result as per APC requirements.

SUBJECTS

- 1. Implement and Monitor WHS
- 2. Business Risk
- 3. Performance Development Processes
- 4. Workforce Plan Implementation
- 5. HR Functions and Processes
- 6. Employee Relations
- 7. Coordinate Learning and Development
- 8. Recruitment and Onboarding
- 9. Personal Professional Development
- 10. Remuneration and Employee Benefits
- 11. Diversity and Inclusion
- 12. Health and Wellness Programs

GAIN SKILLS IN

- Facilitating performance development
- Managing employee and industrial relations
- Coordinating the learning and development of teams and individuals
- Coordinating human resource functions and
- Implementing and monitoring WHS policies, procedures and programs



Human Resources Manager Human Resources Change Manager **Human Resources Consultant**



LEARN MORE »

USINESS & MANAGEMENT

4)

BSB60320

Advanced Diploma of Human Resource Management

Learn how to provide solid leadership and strategic direction in the human resources activities of an organisation.

This qualification prepares you to work as human resources directors, strategists and national, regional or global human resources managers in roles where you can provide leadership and plan the human resources activities of an organisation. For this reason, you will need wide-ranging technical, creative, conceptual or managerial competencies. People in these roles are often accountable for group outcomes and for the overall performance of the human resources function of an organisation.



Full-time: 4 terms (approx. 1 year)

Part-time*: 8 terms (approx. 2 years)

*Part-time option only available for domestic students.

ACADEMIC ENTRY REQUIREMENTS

Successful completion of BSB50320 Diploma of Human Resource Management or equivalent.

ENGLISH LANGUAGE PROFICIENCY

General English - Upper Intermediate Level; or Equivalent English Proficiency Skills test result as per APC requirements.

SUBJECTS

- 1. Complex Problem Solving
- 2. Organisational Finances
- 3. Organisational Performance Development
- 4. Employee and Industrial Relations Strategies
- 5. Strategic Workforce Planning
- 6. Management of Change
- 7. Innovation and Continuous Improvement
- 8. Organisational Leadership
- 9. Learning and Development Strategies
- 10. Diversity and Inclusion Strategies



LEARN MORE »

GAIN SKILLS IN

- Applying critical thinking for complex problem solving
- Managing organisational finances
- Contributing to organisational performance development
- Contributing to the development of employee and industrial relations strategies
- Contributing to strategic workforce planning
- Leading and managing organisational change

PROSPECTIVE CAREER OUTCOMES

Human Resources Director National Human Resources Manager Regional Human Resources Manager



FNS40222

Certificate IV in Accounting & Bookkeeping

Gain real-world skills and knowledge in accounting principles, such as contract bookkeeping and BAS. This practical course will prepare you for an accounting support role.

This qualification prepares you for entry-level job roles in the accounting and bookkeeping industry. You will develop skills to prepare and lodge business and instalment activity statements, data processing, monthly reconciliations, prepare budgets, prepare reports on financial performance and the position of the business, prepare end-of-year adjustments, and finalise financial records after year-end.



LEARN MORE »

DURATION

Full-time: 4 terms (approx. 1 year)

Part-time*: 8 terms (approx. 2 years)

*Part-time option only available for domestic students.

ACADEMIC ENTRY REQUIREMENTS

Successful completion of Australian Year 10 or equivalent.

ENGLISH LANGUAGE PROFICIENCY

General English - Intermediate Level; or Equivalent English Proficiency Skills test result as per APC requirements.

SUBJECTS

- 1. Business Activity Statements
- 2. Subsidiary Accounts
- Business Documents
- 4. Financial Transactions
- 5. Payroll
- 6. Accounting Industry
- 7. Financial Statements
- 8. Business Tax
- 9. Financial Reports
- 10. Budgets
- 11. Computerised Accounting Systems
- 12. Building Spreadsheets for Accounting

GAIN SKILLS IN

- Designing spreadsheets
- Processing financial transactions
- Preparing operational budgets
- Establishing and maintain payroll systems
- Designing and producing simple business documents
- Working effectively in the accounting and bookkeeping industry

PROSPECTIVE CAREER OUTCOMES

Bookkeeper **BAS Officer Payroll Officer Accounts Officer**



66

I have completed my Certificate IV in Accounting and Bookkeeping and am currently doing the Diploma of Accounting. I am really enjoying my course as it helps me understand the financial knowledge I need to pursue my accounting career. I am thankful to my APC trainers for helping get me to this stage and really appreciated all their hard work and commitment.

FNS50222

DURATION

domestic students.

Full-time: 4 terms (approx. 1 year)

*Part-time option only available for

Part-time*: 8 terms (approx. 2 years)

ACADEMIC ENTRY REQUIREMENTS

Successful completion of four units of

competency (FNSACC321, FNSACC322,

FNSACC418, FNSACC421) (or equivalent).

These competencies may have been achieved

Certificate IV in Accounting and Bookkeeping.

through completion of either FNSSS00014 Accounting Principles Skill Set or FNS40222

ENGLISH LANGUAGE PROFICIENCY

General English - Upper Intermediate Level;

or Equivalent English Proficiency Skills test

result as per APC requirements.

Corporate Financial Reports

Workplace Relationships

4. Accounting Systems

5. Accounting Information

6. Complex Spreadsheets

7. Financial Information

8. Income Tax Returns

9. Budget Management

10. Statutory Reports

11. Financial Forecasts

3. Internal Control

SUBJECTS

Diploma of Accounting

Equip yourself with essential skills for the accounting, business, and finance sectors in a variety of industries.

This qualification prepares you for accounting job roles in financial services and other industries. You will develop skills to apply solutions, analyse and evaluate information from a variety of sources, plan, coordinate and evaluate your own work and provide guidance to others.

GAIN SKILLS IN

- Preparing financial reports for corporate entities
- Providing management accounting information
- Managing budgets and forecasts
- Preparing financial reports to meet statutory requirements
- Preparing financial forecasts and projections

Assistant Accountant

Bookkeeper

Accounts Supervisor

LEARN MORE »

MANAGEMENT

30

PROSPECTIVE CAREER OUTCOMES

Payroll Manager



ANTON FROM PAPUA NEW GUINEA



FNS60222

Advanced Diploma of Accounting

This is the perfect pathway qualification if you are looking to advance to tax agent status or pursue a career in commercial accounting.

The Advanced Diploma of Accounting course is designed for people who want to find professional accounting job roles in financial services and other industries. It contributes to, but does not encompass, educational requirements for providing tax agent services. The pathway from this course is employment in the accounting profession or to studies in higher level accounting qualification. You will apply theoretical and technical skills in a range of situations and display initiative and judgement in planning activities



LEARN MORE »

DURATION

Full-time: 4 terms (approx. 1 year)

Part-time*: 8 terms (approx. 2 years)

*Part-time option only available for domestic students.

ACADEMIC ENTRY REQUIREMENTS

Successful completion of FNS50222 Diploma of Accounting; or its superseded version FNS50217 Diploma of Accounting or equivalent, provided the listed elective unit BSBTEC402 Design and produce complex spreadsheets (or equivalent) has been completed by those seeking to enrol.

ENGLISH LANGUAGE PROFICIENCY

General English - Upper Intermediate Level; or Equivalent English Proficiency Skills test result as per APC requirements.

GAIN SKILLS IN

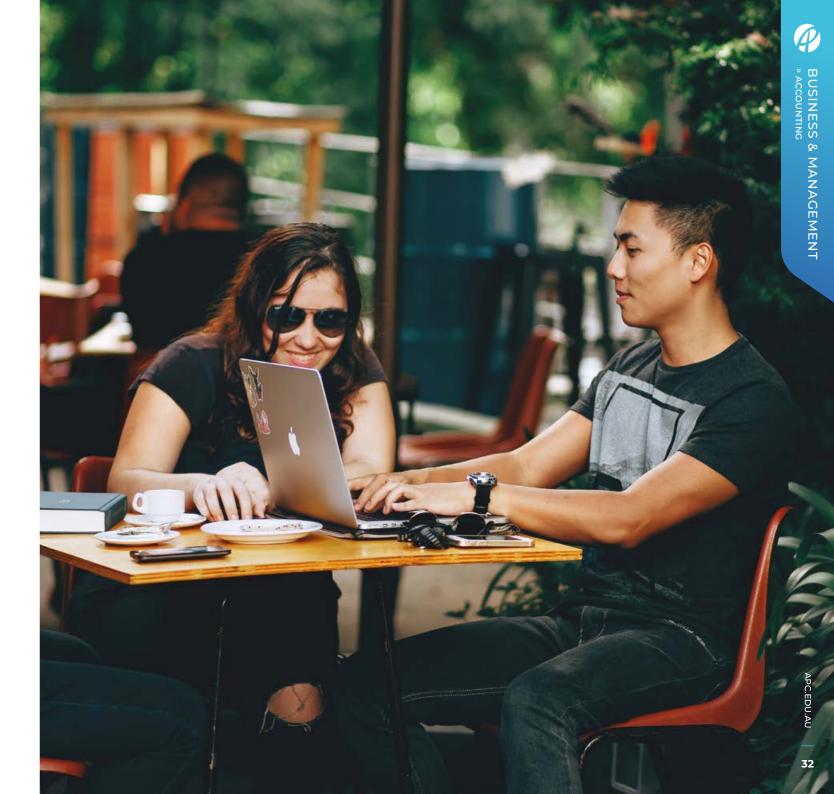
- Monitoring corporate governance activities
- Applying economic principles to work in the financial services industry
- Interpreting and using financial statistics and tools
- Evaluating financial risk
- Implementing tax plans and evaluating tax obligations

SUBJECTS

- Financial Information (Imported by Credit Transfer)
- Corporate Financial Reports (Imported by Credit Transfer)
- Income Tax Returns (Imported by Credit Transfer)
- 4. Financial Performance
- 5. Management Accounting
- 6. Organisational Improvement
- 7. Financial Risk
- 8. Financial Strategies
- 9. Corporate Governance
- 10. Financial Statistics
- 11. Complex Financial Reports
- 12. Financial Services Industry
- 13. Tax Documentation
- 14. Tax Plans

PROSPECTIVE CAREER OUTCOMES

Assistant Accountant
Payroll Manager
Bookkeeper
Accounts Supervisor





Marketing & Communication

Marketing & Communication, commonly known as MarCom is a vibrant field that combines business strategy and creativity. It is constantly advancing with new technology and innovations. As a marketing and communications professional, you could be responsible for building brands and helping businesses to reach their target customers through a variety of media channels.

COURSES

10904NAT Diploma of Social Media Marketing
BSB40820 Certificate IV in Marketing and Communication
BSB50620 Diploma of Marketing and Communication
BSB60520 Advanced Diploma of Marketing and Communication

INTAKE DATES

4 intakes per year, see our website for further information.

ASSESSMENT

All vocational courses are assessed through a combination of assessment types that may include examinations, essays, reports, group projects and presentations.



10904NAT

Diploma of Social Media Marketing

Build an exciting career in Social Media Marketing. Prepare to work as a digital and social media marketing manager with this hands-on qualification.

The Diploma of Social Media Marketing is the perfect course for people who wish to work as digital managers and social media marketing managers. It aims to provide graduates with social media and digital marketing knowledge and skills required to perform the functions associated with these roles.



LEARN MORE »

DURATION

Full-time: 4 terms (approx. 1 year)

Part-time*: 8 terms (approx. 2 years)

*Part-time option only available for domestic students.

ACADEMIC ENTRY REQUIREMENTS

Successful completion of Australian Year 11 or equivalent.

ENGLISH LANGUAGE PROFICIENCY

General English - Upper Intermediate Level; or Equivalent English Proficiency Skills test result as per APC requirements.

SUBJECTS

- 1. Content Marketing
- 2. Social Media Marketing
- 3. Social Media Advertising
- 4. Personal Brands
- 5. Conversion Strategies
- 6. Social Media Strategy
- 7. Marketing Opportunities 1
- 8. Marketing Communication Plans
- 9. Marketing Mix
- 10. Marketing Projects
- 11. Persuasive Copy-writing

GAIN SKILLS IN

- Creating strategy and managing social media platforms
- Content creation
- Managing engagement, community and influencers

PROSPECTIVE CAREER OUTCOMES

Digital/Social Media Coordinator **Digital Marketing Assistant Communications Assistant Digital Manager** Social Media Marketing Manager





I decided to start a Social Media Marketing course to understand how these features and tools can help us to achieve better results in Marketing and Communication.

Starting a Social Media Course at APC was the discovery of an all new world for me, I had no idea of how many things I'd learn during this year.

JULIANA FROM BRAZIL

BSB40820

DURATION

equivalent.

SUBJECTS

domestic students.

Full-time: 4 terms (approx. 1 year)

*Part-time option only available for

Part-time*: 8 terms (approx. 2 years)

ACADEMIC ENTRY REQUIREMENTS

ENGLISH LANGUAGE PROFICIENCY

or Equivalent English Proficiency Skills test

General English - Intermediate Level;

result as per APC requirements.

4. Marketing Communication A

5. Marketing Communication B

8. Fundamentals of Public Relations

1. Marketing Activities

2. Consumer Behaviour

3. Complex Documents

6. Presentation Skills

9. Products and Services

11. Stakeholder Interactions

12. Creative Collaboration

Marketing Ideas

10. Digital Media

Successful completion of Australian Year 10 or

Certificate IV in Marketing and Communication

Launch your marketing career by learning the foundational concepts of consumer behaviour, leadership skills, and networking.

The Certificate IV in Marketing and Communication is designed to introduce you to basic marketing concepts while developing a comprehensive understanding of consumer behaviour, leadership skills and networking.

Graduating from this qualification will enable you to provide leadership and quidance to others with some limited responsibility for the output of others, however graduates will typically report to a more senior marketing practitioner.

GAIN SKILLS IN

- Making presentations
- Articulating, presenting and debating ideas
- Analysing consumer behaviour
- Developing and applying knowledge of the communications industry
- Writing complex documents

Direct Marketing Officer Market Research Assistant Marketing Coordinator Marketing Officer Public Relations Officer



LEARN MORE »

PROSPECTIVE CAREER OUTCOMES



MARKETING & COMMUNICATION

36

BSB50620

Diploma of Marketing and Communication

Develop your theoretical skills and knowledge in digital and creative thinking so that you can drive measurable marketing success for an organisation or business area.

The Diploma of Marketing and Communication reflects the role of individuals who possess a sound theoretical knowledge base in marketing management and demonstrate a range of managerial skills to ensure that marketing functions are effectively conducted in an organisation or business area. Typically they would have responsibility for the work of other staff and lead teams in conducting marketing campaigns.



DURATION

Full-time: 4 terms (approx. 1 year)

Part-time*: 8 terms (approx. 2 years)

*Part-time option only available for domestic students.

ACADEMIC ENTRY REQUIREMENTS

Successful completion of BSB42415 Certificate IV in Marketing and Communication or BSB40820 Certificate IV in Marketing and Communication or equivalent or have two vears equivalent full-time relevant verifiable work experience.

ENGLISH LANGUAGE PROFICIENCY

General English - Upper Intermediate Level: or Equivalent English Proficiency Skills test result as per APC requirements.

SUBJECTS

- 1. Marketing Communication Plans
- Marketing Projects
- 3. Marketing Opportunities 1
- 4. Marketing Mix
- 5. Persuasive Copy-writing
- 6. Market Research 1
- 7. Marketing in a Digital World
- 8. Marketing Audit
- 9. Analyse Data
- 10. Concept Development
- 11. International Markets

GAIN SKILLS IN

- Identifying and evaluating marketing opportunities
- Establishing and monitoring the marketing
- Designing and developing marketing communication plans
- Writing persuasive copy
- Undertaking project work

PROSPECTIVE CAREER OUTCOMES

Marketing Manager Marketing Team Leader **Product Manager Public Relations Manager**

BSB60520

DURATION

domestic students.

Advanced Diploma of Marketing

and Communication

marketing function of an organisation.

Full-time: 4 terms (approx. 1 year)

*Part-time option only available for

Part-time*: 8 terms (approx. 2 years)

relevant verifiable work experience.

result as per APC requirements.

SUBJECTS

 Marketing Strategy 2. Marketing Plan

3. Marketing Processes

4. Marketing Networks

5. Marketing Research 2

Advertising Campaigns 1 8. Advertising Campaigns 2

9. Innovation 2

10. Problem solvina 11. Marketing Budgets

6. International Marketing Programs

12. Organisational Digital Strategies

ENGLISH LANGUAGE PROFICIENCY

General English - Upper Intermediate Level;

or Equivalent English Proficiency Skills test

ACADEMIC ENTRY REQUIREMENTS

Successful completion of 10904NAT Diploma of

Social Media Marketing, BSB52415 Diploma of

Marketing and Communication or BSB50620

Diploma of Marketing and Communication or

equivalent or have four years equivalent full-time



LEARN MORE »

This course reflects the role of individuals who provide leadership and strategic direction in

the marketing activities of an organisation. They analyse, design and execute judgements

using wide-ranging technical, creative, conceptual and managerial competencies. Their

knowledge base may be highly specialised or broad within the marketing field. These individuals are often accountable for group outcomes and for the overall performance of the

- Developing organisational marketing strategy
- Managing organisational marketing processes
- Developing marketing plans
- Developing and maintaining strategic business networks

GAIN SKILLS IN

Marketing Strategist Manager





LEARN MORE »



MARKETING & COMMUNICATION







Design

Gain a head start on your career in the creative industry. Our design courses focus on building your skills in creativity, communication, and problem-solving.

As a Designer, you will create impactful visual experiences, communicate ideas with purpose and bring ideas to life. Working as a designer enables you to shape the way that products, services, and environments look and function.

COURSES

Graphic Design

Interior Design

MSF50222 Diploma of Interior Design

MSF60122 Advanced Diploma of Interior Design

User Experience Design

10992NAT Diploma of User Experience Design

INTAKE DATES

for further information.

ASSESSMENT

All vocational courses are assessed types that may include practical design work, short answer questions, reports, group projects and presentations.



CUA30720

Certificate III in Design Fundamentals

Learn about colour theory, drawing, design, typography, and collaboration and start your career in the creative industries with this foundational, entry-level course.

Experience a variety of projects to begin shaping your design style and inform your progression to an area of specialisation. Building from a base of history and theory you will follow the design process and collaborate with your peers to explore colour, drawing, 2D & 3D, typography, page layout and industry software.



LEARN MORE »

DURATION

Full-time: 2 terms (approx. 6 months)

Part-time*: 4 terms (approx. 1 year)

*Part-time option only available for domestic students.

ACADEMIC ENTRY REQUIREMENTS

Successful completion of Australian Year 9 or equivalent.

ENGLISH LANGUAGE PROFICIENCY

General English - Intermediate Level; or Equivalent English Proficiency Skills test result as per APC requirements.

SUBJECTS

- 1. The Design Process
- 2. Design Periods
- 3. Exploring 3D through Objects and Space
- 4. The Design Workplace

GAIN SKILLS IN

- Creative thinking processes
- Oral communication
- Self-management
- Planning & organising
- Initiative and enterprise
- Problem-solving
- Industry trends

ow QR code or visit website for most up-to-date information and complete mod

PROSPECTIVE CAREER OUTCOMES

Graphic Operator
Digital Artist
Junior design assistant

CUA50720

Diploma of Graphic Design

Are you a creative thinker with a natural eye for design?

This course combines the learning of technical, creative and conceptual skills to create graphic designs that meet client requirements and solve a range of visual communication challenges. Study at this level is underpinned by the application of design theory and practice and the ability to analyse and synthesise information from a range of sources to generate design solutions. Graphic designers work in many different commercial and community contexts across both print and digital media.



LEARN MORE »

DURATION

Full-time: 4 terms (approx. 1 year)

Part-time*: 8 terms (approx. 2 years)

*Part-time option only available for domestic students.

ACADEMIC ENTRY REQUIREMENTS

Successful completion of Australian Year 10 or equivalent and the **submission of a sample of work (portfolio)** with 5-8 pieces of original creative work.

ENGLISH LANGUAGE PROFICIENCY

General English - Upper Intermediate Level; or Equivalent English Proficiency Skills test result as per APC requirements.

SUBJECTS

- Design Ideas
- Typography 1
- 3. Visual Communication History & Theory
- 4. Brand & Identity
- 5. 2D & 3D Graphic Design
- 6. Advertising
- Interactive Design
- 8. Graphic Design Studio

GAIN SKILLS IN

- Creative thinking processes
- Self-management
- Planning & organising
- Initiative and enterprise
- Problem-solving
- Project management
- Teamwork
- Industry software

PROSPECTIVE CAREER OUTCOMES

Graphic Operator
Digital Artist
Junior design assistant





I had an amazing experience studying
Graphic Design at Australian Pacific College.
The curriculum was well-structured, and
the faculty were extremely knowledgeable
and supportive. The course offered a great
balance of theoretical concepts and practical
application, which helped me develop a strong
foundation in graphic design.

GOKHAN FROM TURKEY

DESIGN FUNDAMENTA

41



CUA60320

Advanced Diploma of Graphic Design

Enhance your graphic and typographic skills while learning how to establish and negotiate a design brief and manage design realisation. This course reflects the role of individuals who have highly specialised technical, creative and conceptual skills in visual communication to conceive, negotiate and realise design solutions.

Practice at this level is underpinned by the application of visual communication, design theory, history and the ability to critically analyse and synthesise information from a range of sources. Advanced communication, organisational and project management skills are also required. Practitioners may work in many different commercial and community contexts across both print and digital media.



Full-time: 4 terms (approx. 1 year)

Part-time*: 8 terms (approx. 2 years)

*Part-time option only available for domestic students.

ACADEMIC ENTRY REQUIREMENTS

Successful completion of the CUA50720 Diploma of Graphic Design or equivalent or submission of a sample of work (portfolio) with 5-8 pieces of original creative work.

ENGLISH LANGUAGE PROFICIENCY

General English - Upper Intermediate Level; or Equivalent English Proficiency Skills test result as per APC requirements.

SUBJECTS

- Design Briefs
- 2. Typography 2
- 3. Packaging Design
- 4. Design for e-Business
- 5. Innovation
- 6. Signage and Wayfinding
- Understanding the Graphic Design Workplace (Work Placement)

This course has a mandatory component of 120-135 hours of work placement - see website for more information.



LEARN MORE »



- Creative thinking processes
- Industry software
- Stakeholder negotiation
- Problem-solving
- Project management
- Initiative and enterprise
- Industry networking

PROSPECTIVE CAREER OUTCOMES

Graphic Designer Computer Finished Artist
Multimedia Artist Illustrator
Pre-press designer Layout artist
Junior Art Director Packaging Designer



Diploma of Interior Design

Want to join a creative industry? Gain the skills and knowledge to create dynamic spaces and vibrant atmospheres in residential and restoration interiors.

The Diploma of Interior Design is an industry-driven design course that prepares you for the demands of a high-growth, innovative career as an interior designer. Throughout this course, you will gain hands-on experience producing technical drawings, creating 3D digital models, designing and decorating interiors, and creating design briefs.



LEARN MORE »

DURATION

MSF50222

Full-time: 4 terms (approx. 1 year)

Part-time*: 8 terms (approx. 2 years)

*Part-time option only available for domestic students.

ACADEMIC ENTRY REQUIREMENTS

Successful completion of Australian Year 10 or equivalent.

ENGLISH LANGUAGE PROFICIENCY

General English - Upper Intermediate Level; or Equivalent English Proficiency Skills test result as per APC requirements.

SUBJECTS

- 1. Design Fundamentals
- 2. Drawing Techniques
- 3. 3D Digital Modelling
- 4. Decoration and Styling
- 5. Drawing Structure and Services
- 6. Restoration Interiors
- 7. Design for all ages and abilities
- 8. Residential Design

PROSPECTIVE CAREER OUTCOMES

Interior Drafter Interior Decorator **Interior Designer**

GAIN SKILLS IN

- Industry software
- Creative thinking processes
- Self-management
- Planning & organising
- Problem-solving
- Project management
- Presentation
- Innovation



From the first stage of contacting the college I received extensive information about the course and staff gave me plenty of advice on what was best suited for me. I found the teachers incredibly friendly, very knowledgeable and always happy to help out in any way.

After successfully completing my Diploma of Interior Design I have decided to further my studies with APC and am now studying the Advanced Diploma of Interior Design, which has been a great stepping stone.

SASKIA FROM UNITED KINGDOM

MSF60122

Advanced Diploma of Interior Design

Enhance your skills and knowledge in the creation of innovative, technical design solutions for complex retail, hospitality and commercial interior design projects.

This course equips you with the skills and knowledge to develop creative & technical solutions for built interior environments. Interior design at this level covers the planning and detailing of complex interior design projects with an emphasis on space creation, space planning and the factors that affect people's responses to social and working environments.



LEARN MORE »

DURATION

Full-time: 4 terms (approx. 1 year)

Part-time*: 8 terms (approx. 2 years)

*Part-time option only available for domestic students.

ACADEMIC ENTRY REQUIREMENTS

Successful completion of MSF50218 Diploma of Interior Design at Australian Pacific College or APC Design School (due to it being a nested qualification).

ENGLISH LANGUAGE PROFICIENCY

General English - Upper Intermediate Level; or Equivalent English Proficiency Skills test result as per APC requirements.

SUBJECTS

- 1. Workplace Interiors
- 2. Commercial Interiors
- Retail Interiors
- 4. Advanced Modelling
- 5. Hospitality Design
- 6. Design Portfolio
- 7. Understanding the Interior Design Workplace (Work Placement)

This course has a mandatory component of 120-135 hours of work placement - see website for more information.

GAIN SKILLS IN

- Creative thinking processes
- Problem-solving
- Project management
- Presentation
- Planning and organising
- Innovation
- Industry networking
- Initiative and enterprise
- Stakeholder negotiation

PROSPECTIVE CAREER OUTCOMES

Interior Designer Residential design consultant Design project administrator

Interior Stylist Colour Consultant

Real Estate Staging Consultant

Draftsperson







10992NAT

Diploma of User Experience Design

Are you a problem solver with a creative flair? Learn how to solve complex design problems and build processes that shape customer experiences.

The Diploma of User Experience Design course is the ideal course for students who yield perfection in the realm of human-centred design elements. It aims to provide graduates with creative and innovative thought processes, as well as the skills and knowledge required to perform roles within the field.



LEARN MORE »

DURATION

Full-time: 4 terms (approx. 1 year)

Part-time*: 8 terms (approx. 2 years)

*Part-time option only available for domestic students.

ACADEMIC ENTRY REQUIREMENTS

Successful completion of Australian Year 10 or equivalent.

ENGLISH LANGUAGE PROFICIENCY

General English - Upper Intermediate Level; or Equivalent English Proficiency Skills test result as per APC requirements.

SUBJECTS

- 1. User Experience Solutions
- 2. Ideation, Innovation and Design
- 3. Interface Design and Development
- 4. Understanding User Experience (UX)
- 5. Trends and Data Analysis
- 6. Researching Storytelling and Upscaling
- Understanding the UX Workplace (Work Placement)
- 8. Early Adopters Freelancing

This course has a mandatory component of 60-80 hours of work placement - see website for more information.

GAIN SKILLS IN

- Establishing relationships with clients and users
- Consulting with stakeholders to understand goals and relationships
- Managing the design process
- Identifying users and conducting interviews
- Conducting secondary research
- Innovating in the field of user experience
- Developing wireframes and designs

PROSPECTIVE CAREER OUTCOMES

UX Designer
UX Strategist
Product / Prototype Designer
UX Researcher

Human Centered Designer





Travel, Tourism & Hospitality

A career in travel and tourism gives you the opportunity to enhance other people's experiences of the world. Using your hospitality, product knowledge, negotiating, and advisory skills, you can craft positive travel experiences for individuals and businesses. Plus, you'll have a great excuse to see the world too!

COURSES

TRAVEL & TOURISM

SIT30222 Certificate III in Travel

SIT50122 Diploma of Travel & Tourism Management

HOSPITALITY

SIT30622 Certificate III in Hospitality

SIT50422 Diploma of Hospitality Management

INTAKE DATES

4 intakes per year, see our website for further information.

ASSESSMENT

All vocational courses are assessed through a combination of assessment types that may include examinations, essays, reports, group projects and presentations.



SIT30222

Certificate III in Travel

Kickstart your career in the dynamic travel industry.

This course will equip you with international retail travel sales and operational skills. It includes technical subjects related to fares and ticketing and targets the practical aspects and employability skills for the travel industry.



LEARN MORE »

DURATION

Full-time: 3 terms (approx. 9 months)

Part-time*: 6 terms (approx. 18 months)

*Part-time option only available for domestic students.

ACADEMIC ENTRY REQUIREMENTS

Successful completion of Australian Year 9 or equivalent.

ENGLISH LANGUAGE PROFICIENCY

General English - Intermediate Level; or Equivalent English Proficiency Skills test result as per APC requirements.

SUBJECTS

- 1. Travel Industry Information
- 2. Travel Destinations
- 3. Presentation Skills
- 4. Social and Cultural Sensitivity
- 5. International Airfares
- 6. Travel Products
- 7. Cruise Specialist
- 8. Business Documents
- 9. Computer Reservations System
- 10. Customer Service & Sales Techniques
- 11. Workplace Coaching
- 12. WHS 1

GAIN SKILLS IN

- Accessing and interpreting product information
- Providing advice on destinations
- Selling tourism products or services
- Booking tourism products and processing documentation



SIT50122

DURATION

domestic students.

or equivalent.

GAIN SKILLS IN

Managing conflict

relationships

budgets

Full-time: 6 terms (approx. 18 months)

Part-time*: 12 terms (approx. 3 years)

ACADEMIC ENTRY REQUIREMENTS

ENGLISH LANGUAGE PROFICIENCY

Successful completion of Australian Year 10

General English - Upper Intermediate Level;

Managing risk to organisational reputation

Sourcing and using the information on the

Enhancing customer service experiences

Managing finances, preparing and monitoring

or Equivalent English Proficiency Skills test

result as per APC requirements.

tourism and travel industry

Leading and managing people

Establishing and conducting business

*Part-time option only available for

Diploma of Travel and Tourism Management

This course provides the skills and knowledge for you to be competent in a range of well-developed international retail travel sales and operational skills together with a broad range of managerial skills specialising in both retail and tourism operations.

Targeting the practical aspects and employability skills for the travel industry.

SUBJECTS

- 1. Travel Industry Information
- 2. Travel Destinations
- 3. Presentation Skills
- 4. Social and Cultural Sensitivity
- 5. International Airfares
- 6. Travel Products
- 7. Cruise Specialist
- 8. Business Documents
- 9. Computer Reservations System
- 10. Customer Service & Sales Techniques
- 11. Workplace Coaching
- 12. WHS1
- 13. Finance
- 14. Manage Risk
- 15. HR Diversity and Inclusion
- 16. Business Relationships
- 17. Quality Customer Service
- 18. WHS 2
- 19. Staff Management
- 20. Work Operations (Work Placement)

This course has a mandatory component of 120-135 hours of work placement

- see website for more information



TRAVEL

TOURISM

LEARN MORE »

PROSPECTIVE CAREER OUTCOMES

Retail Travel Agent Corporate Travel Agent Tour Operator

SIT30622

Certificate III in Hospitality

Do you have a passion for people and service?

This qualification provides the skills and knowledge for an individual to be competent in skilled operations with the need to apply discretion and judgement. Work would be undertaken in various hospitality settings, such as restaurants, hotels, motels, clubs, pubs, cafés and coffee shops.

Individuals may have some responsibility for others and provide technical advice and support to a team.



Full-time: 3 terms (approx. 9 months)

Part-time*: 6 terms (approx. 18 months)

*Part-time option only available for domestic students.

ACADEMIC ENTRY REQUIREMENTS

Successful completion of Australian Year 9 or equivalent.

ENGLISH LANGUAGE PROFICIENCY

General English - Intermediate Level; or Equivalent English Proficiency Skills test result as per APC requirements.

SUBJECTS

- 1. Hospitality Industry Information
- 2. Hospitality Products
- 3. Social and Cultural Sensitivity
- 4. Reception Services
- 5. Porter Services
- 6. Visitor Information
- **7.** WHS 1
- 8. Hotel Booking Systems
- 9. Customer Service & Sales Techniques
- 10. Workplace Coaching
- 11. Hygiene Practices for Hospitality Services
- 12. Hospitality Work Placement

This course includes mandatory (unpaid) work placement of 36 service periods (144 hours in total) in addition to timetabled classes.



LEARN MORE »

GAIN SKILLS IN

- Sourcing and using the information on the hospitality industry
- Working effectively in hospitality services
- Providing service to customers
- Showing social and cultural sensitivity
- Coaching others in job skills

PROSPECTIVE CAREER OUTCOMES Front Desk Receptionist **Hotel Reservation Clerk**

SIT50422

Diploma of Hospitality Management

Open up a world of managerial opportunities in any functional area of hospitality and kick-start a rewarding career.

This qualification provides the skills and knowledge for you to be competent as a manager in any hospitality functional area. You will develop a sound theoretical knowledge base and be able to use a range of specialised, technical or managerial competencies to plan, carry out and evaluate your own work and/or the work of your team.

DURATION

Full-time: 6 terms (approx. 18 months)

Part-time*: 12 terms (approx. 3 years)

*Part-time option only available for domestic students.

ACADEMIC ENTRY REQUIREMENTS

Successful completion of Australian Year 10 or equivalent.

ENGLISH LANGUAGE PROFICIENCY

General English - Upper Intermediate Level; or Equivalent English Proficiency Skills test result as per APC requirements.

GAIN SKILLS IN

- Developing and managing quality customer service practices
- Managing conflict
- Managing finances within a budget
- Identifying and managing legal risks and complying with the law
- Rostering staff
- Leading and managing people
- Monitoring work operations
- Establishing and conducting business relationships

SUBJECTS

- 1. Hospitality Industry Information
- 2. Hospitality Products
- 3. Social and Cultural Sensitivity
- 4. Reception Services
- 5. Porter Services
- 6. Visitor Information
- 7. WHS1
- 8. Hotel Booking Systems
- 9. Customer Service & Sales Techniques
- 10. Workplace Coaching
- 11. Hygiene Practices for Hospitality Services
- 12. Hospitality Work Placement
- 13. Manage Budgets
- 14. Human Resource Management
- **15.** WHS 2
- 16. Staff Management
- 17. Business Relationships
- 18. Customer Service Management
- 19. Event Management
- 20. Work Operations
- 21. Managing Risk

This course includes mandatory (unpaid) work placement of 36 service periods (144 hours in total) in addition to timetabled classes.

PROSPECTIVE CAREER OUTCOMES

Front Desk Manager **Hotel Reservation Manager** Cafe Manager **Restaurant Manager**



HOSPITALITY

LEARN MORE »



Education

Develop your understanding of Teaching English as a Second or Foreign Language, and apply practical teaching skills in the classroom through supervised classroom teaching practicum. Interact with learners from different countries and cultures, while empowering them with the English language skills required to live in Australia or overseas.

COURSES

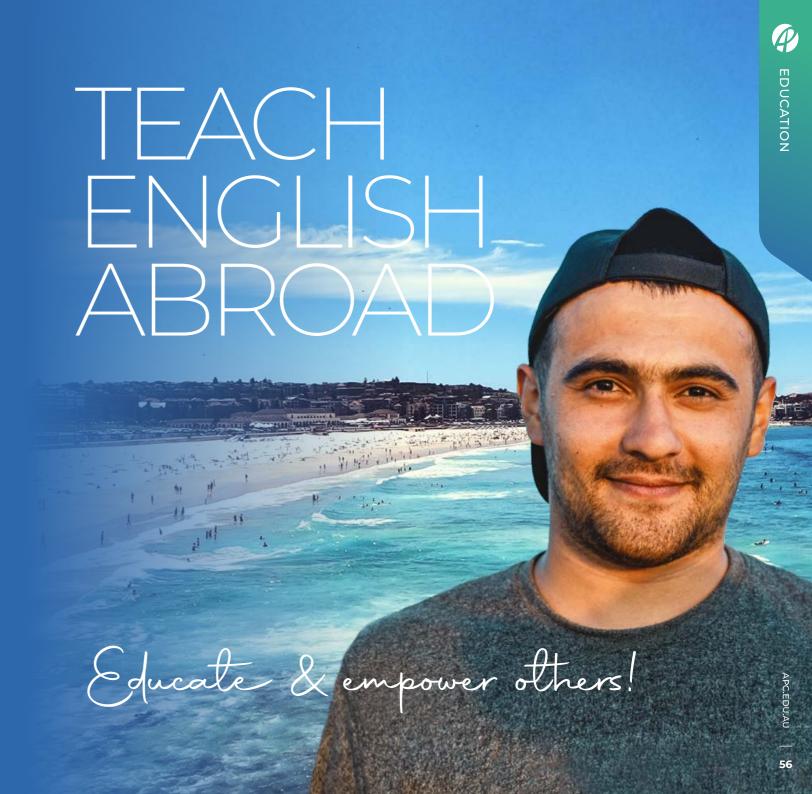
10298NAT Certificate IV in Communicative TESOL

INTAKE DATES

4 intakes per year, see our website for further information.

ASSESSMENT

All vocational courses are assessed through a combination of assessment types that may include examinations, essays, reports, group projects and presentations.





10989NAT

Certificate IV in Communicative TESOL

Develop the skills and knowledge to teach English to non-English speaking learners in a variety of contexts, in both Australia and overseas.

This course aims to develop the skills and knowledge required for teaching English to non-English speaking learners in a variety of contexts, both in Australia and overseas.

During the course you will develop your understanding of essential theory related to Teaching English as a Second or Foreign Language whilst also developing your practical teaching skills in the classroom.



Full-time: 2 terms (approx. 6 months)

Part-time*: 4 terms (approx. 1 year)

*Part-time option only available for domestic students.

ACADEMIC ENTRY REQUIREMENTS

Successful completion of Australian Year 12 or equivalent. (note: university degree is highly recommended) In addition, all applicants must satisfactorily complete the TESOL interview.

Please note: To teach in Australia upon completion of this course, applicants are required to have completed an undergraduate degree in any discipline.

ENGLISH LANGUAGE PROFICIENCY

General English - Advanced Level; or Equivalent English Proficiency Skills test result as per APC requirements.



- 1. Preparing Reading and Writing Lessons
- 2. Teaching Reading and Writing Lessons
- 3. Teaching Online
- Preparing Language, Listening and Speaking Lessons
- Teaching Language, Listening and Speaking Lessons
- **6.** Emotional Intelligence for Teachers

GAIN SKILLS IN

- Preparing for Learners
- Teaching Learners
- Preparing for Language
- Teaching Language
- Leading Learners
- Preparing Grammar

PROSPECTIVE CAREER OUTCOMES

ESL teacher

EFL teacher

English coordinator



LEARN MORE »





Post Graduate

Become an influential organisational leader or senior manager with our graduate options in the field of management. You will learn how to generate and evaluate complex business ideas and initiate, design, and execute primary learning and development functions within an organisation.

Gain the fundamental management skills required to advance your career in any field.

COURSES

BSB80120 Graduate Diploma of Management (Learning)

INTAKE DATES

4 intakes per year, see our website for further information.

ASSESSMENT

All vocational courses are assessed through a combination of assessment types that may include examinations, essays, reports, group projects and presentations.





BSB80120

Graduate Diploma of Management (Learning)

Equip yourself with the knowledge, skills, and capabilities needed to generate and evaluate complex business ideas and manage key business functions. You will cover a wide range of management-related topics, such as strategic planning, financial management, marketing, operations management, and human resources management.

This course is designed to give you the flexibility to pursue your professional aspirations and career goals in a variety of industries and organisations anywhere in the world.

This course is designed to give you the flexibility to pursue your professional aspirations and career goals in a variety of industries and organisations anywhere in the world.

DURATION

Full-time: 4 terms (approx. 1 year)

Part-time*: 8 terms (approx. 2 years)

*Part-time option only available for domestic students.

ACADEMIC ENTRY REQUIREMENTS

Completion of a one-year Diploma or Advanced Diploma or higher qualification in any discipline and four years full-time relevant workplace experience with at least two years in a supervisory or leadership role or completion of Australian Year 12 Certificate or equivalent and four years full-time relevant workplace experience with at least two years in a supervisory or leadership role.

Plus **completion of the Portfolio of Evidence**AND

completion of an interview to ensure suitability and commitment.

NOTE: if intending to pursue a pathway to a Master degree students may be required to have a Bachelor degree (refer to the individual university).

ENGLISH LANGUAGE PROFICIENCY

General English - Advanced Level;
 or Equivalent English Proficiency Skills test
 result as per APC requirements.

- 1. Financial & Accounting Strategies
- 2. Marketing Processes & Strategies
- 3. Innovate in Thinking and Practice
- 4. Making Strategic Transformation
- 5. Strategically Manage Organisational Change
- 6. Exploring the World of Work 1
- 7. Exploring the World of Work 2

GAIN SKILLS IN

SUBJECTS

- Contributing to the development of learning and development strategies
- Leading strategic transformation
- Implementing improved learning practice

PROSPECTIVE CAREER OUTCOMES

Department Manager
Staff Development Manager
General Manager
Chief Executive Office
RTO Manager
RTO Director

Graduates have the opportunity to progress directly into a variety of Master's degrees at our partner Universities with up to 50% credit.



LEARN MORE »





UPSKILL!



SHORT COURSES

Our non-accredited Short Courses allow students to gain diverse knowledge and skills needed for their new career path in a short timeframe.

DESIGN & MARKETING

Design Elements and Principles English for Design InDesign Basics Photoshop Basics Search Engine Optimisation Sketchup Basics (for Interior Design) Social Media Marketing – An Introduction

ENGLISH LANGUAGE (ACADEMIC & WORKPLACE)

Academic Writing Advancing Your Career in Australia **English for Aged Care** How to Reference in Academic Writing How to Write the Perfect Resume

HOSPITALITY

Barista Skills English for Hospitality Hospitality Fundamentals

ENGLISH LANGUAGE (GENERAL)

IELTS Explained – A Short Course

English Grammar for Korean Speakers English Listening for Korean Speakers English Pronunciation for Korean Speakers Fast Track Your Vocabulary (Upper Intermediate)

ENGLISH LANGUAGE (EXAM PREPARATION)

IELTS Explained – Listening IELTS Explained - Reading IELTS Explained - Speaking IELTS Explained – Writing PTE Academic Explained - A Short Course PTE Explained - Part 1 Speaking and Writing PTE Explained – Part 2 Reading PTE Explained – Part 3 Listening

TEACHING

Foundations of TESOL Online Teaching and Learning



LEARN MORE »

HOSPITALITY

Barista Skills Training

Passionate about coffee?

Discover the essentials of coffee-making and cafe know-how in this two-day course. Your new practical skills could help you to get a job in hospitality during your stay in Australia.



LEARN MORE »

DURATION

2 Days (12 hours total)

ENTRY REQUIREMENTS

English level of Intermediate or higher.

Students must wear closed-in shoes and must have long hair fully tied back for hygiene and WHS reasons.

No prior experience in coffee making needed.

*This course is not available as the primary course of study for student visa holders.

LEARN HOW TO

- Use correct cafe terminology
- Make a variety of different types of coffee
- Foam and texture milk
- Understand cafe culture in Australia
- Operate, clean and maintain coffee machines
- Create coffee art

DAY 1

Cafe terminology and barista skills

DAY 2

Barista skills and coffee art



I'm so glad I did this course. I showed up on my trial day and the manager was really impressed that I'd done a 12-hour course!.

ANDREINA FROM VENEZUELA





CAIN

REAL-WORL



WORK INTEGRATED LEARNING

Our work-integrated learning programs aim to enhance your employability skills while assisting you to learn and prepare for your chosen profession or discipline.



LEARN MORE »



Work Placement is an essential element in achieving certain qualifications and it allows you to acquire significant work experience and expertise in a particular field. It equips you with practical skills and a comprehensive understanding of organisational dynamics.

During the final term of your studies, you will be required to undertake a Work Placement, which entails completing 120-135 hours of compulsory work in addition to your scheduled course time, and completing all your assessments.

You will be expected to secure your own Work Placement with a Host Organisation. However, APC is happy to provide assistance if needed.

BPROJECTBASE

PROJECTBASE PROGRAM

ProjectBase is your opportunity to participate in a real-world project with an industry stakeholder. You will apply the skills you are learning in your area of study and gain hands on skills for the workplace.

ProjectBase is organised *every term by your local campus and delivered face-to-face on campus only. The program starts in week 2 and finishes in week 9. Successful applicants must attend 100% of the sessions (3 hours per week).

*ProjectBase progams will run every term depending on students and stakeholders availability at each campus location.





I loved being a part of ProjectBase, it was very useful because I could apply the knowledge I acquired in the Diploma of Social Media Marketing. I believe this is a great opportunity for the students who want to gain professional experience and go out of their comfort zone.

PAOLA FROM MEXICO

UNIVERSITY PATHWAYS



RECOGNITION OF PRIOR LEARNING (RPL) AND CREDIT TRANSFER

Students may be eligible to obtain credits for individual modules as a result of experience gained in employment in the relevant business fields or from previous training or education.

A fee is payable for assessing your RPL status.



UNIVERSITY PATHWAYS

Our accredited programs are designed to maximise the academic potential of each student and open pathways and opportunities through education.

A comprehensive and challenging curriculum has been developed to offer maximum flexibility for students to achieve their vocational, professional and academic goals. Students who have completed high school successfully, and have met the university entry requirements, qualify for direct entry to university.

For students who do not qualify for direct university entry, we offer other flexible study pathways and alternatives to university, directly from our programs.

ARTICULATION, ADVANCED STANDING AND LEARNING PATHWAYS

APC Diploma & Advanced Diploma graduates can continue their studies in Business, Design, Marketing, Tourism, Hospitality, Accounting or Management with credits in a related undergraduate program at most Australian Universities, provided they meet all the University's requirements. If you are interested in this pathway, please enquire.





LEARN MORE »



LEARN MORE »

VET ARTICULATION FOR ADVANCED STANDING TO Please check our website for regular updates.



AIBI

CRICOS Provider Code: 03844J www.aibi.edu.au



Southern Cross University

CRICOS Provider Code: 01241G www.scu.edu.au



Bond University

CRICOS Provider Code: 00017B www.bond.edu.au



CQ University

Griffith University

www.ariffith.edu.au

CRICOS Provider Code: 00219C www.cau.edu.au

CRICOS Provider Code: 00233E



TAFE NSW

CRICOS Provider Code: 00591E www.tafensw.edu.au



Torrens University

CRICOS Provider Code: 03389E www.torrens.edu.au



The University of Newcastle

CRICOS Provider Code: 00109J www.newcastle.edu.au



James Cook University

CRICOS Provider Code: 00117J www.jcu.edu.au



LE CORDON BLEU

JAMES COOK UNIVERSITY

King's Own Institute

Le Cordon Bleu

www.cordonbleu.edu

CRICOS Provider Code: 03171A www.koi.edu.au

CRICOS Provider Code: 02380M



The University of Notre Dame

CRICOS Provider Code: 01032F www.notredame.edu.au



University of Southern Queensland

CRICOS Provider Code: 02225M www.unisa.edu.au



University of Wollongong

CRICOS Provider Code: 00102E www.uow.edu.au



STUDENT SUPPORT SERVICES

SERVICES AVAILABLE FOR APC STUDENTS

1. Airport Meet and Greet (upon request)

Airport transfers can be arranged, please check with your accommodation provider.

2. Accommodation

Homestay: Living in homestay accommodation can be one of the most rewarding and interesting aspects of a student's experience in Australia. Whilst fully immersed in a friendly home environment, students have the chance to experience Australian culture first hand and practise their English in natural contexts.

All homestay families are located within 40 minutes of our campuses by bus or train and are carefully selected by the homestay accommodation provider following a thorough site inspection.

Student Apartment/Share
Accommodation: Sharing a
house or apartment is a great
way to save on living expenses
and surround yourself with likeminded international students.
With affordable, centrally-located
options, you can choose from
self-contained apartments to
single, double or triple rooms in
share houses. Both long and short
term arrangements are available,
making it a convenient option for
your stay in Australia.

3. Welfare (Academic & Counselling) Student welfare is important to the staff at APC. Younger students are given special attention and are observed carefully to ensure their continuing success within the program. Our experienced academic staff and teachers will assist students with educational matters or any enquiries they may have. All APC students are encouraged to make an appointment at student care if they require services such as academic counselling or grievance resolution.

4. APC Social Activities

Our social activities give all students many opportunities to make new friends or see their classmates out of class. We go to a wide variety of exciting places, either in the city or in surrounding areas.

From beach BBQs to bushwalks in the famous Blue Mountains, or visits to salsa dance clubs, you are sure to have a good time with APC staff. Whether playing games like Wahu cricket, beach volleyball or soccer, or throwing a boomerang with friends in some of Sydney, Melbourne or Brisbane's many beautiful parks, you will truly enjoy your experience at APC.

5. Job Club

APC's Job Club aims to assist students seeking part-time or casual work through resume editing, interview preparation, resource sharing and free access to selected APC short courses.

6. Other Services

Student Care can also assist you if you need information about:

- health services
- emergency services
- legal services

On your first day of study you will receive a student handbook with information about these services near your campus.

INFORMATION FOR INTERNATIONAL STUDENTS

REQUIREMENTS FOR A STUDENT VISA APPLICATION

- A Letter of Offer from APC.
- An electronic Confirmation of Enrolment (eCoE) from APC.
- A medical examination if required by regulations.
- Proof of financial support if required by regulations.
- Genuine Temporary Entrant (GTE)
 Statement (300 words)
- Citizens of certain countries
 may need to obtain a Pre-Visa
 Assessment from the Australian
 Diplomatic Mission before making
 any payment to APC.

Further information about visa regulations is available on the Department of Home Affairs (DHA) website: www.homeaffairs.gov.au

YOUR STUDENT VISA CONDITIONS

Student visa conditions and regulations as determined by the Department of Home Affairs (DHA) state that students must:

- Study full-time while in Australia.
- Satisfy course requirements must achieve and maintain a record of satisfactory academic performance.
- Not work beyond the legal limit of 48 hours per fortnight during course sessions (applicable from 1 July 2023).
- Maintain Overseas Student Health Cover (OSHC).
- Inform DHA if they change their student status.
- Inform DHA if they withdraw from the course that they are enrolled in.
- Extend their student visa before it expires.
- Inform DHA and APC of current address details at all times.











HOW TO APPLY

Apply directly through APC or via one of our representatives in Australia or in your country.



APPLY NOW »





APPLICATION

- 1. Choose a course.
- 2. Use the Apply Now button on our website apc.edu.au. Alternatively, you can apply through one of our partner agents or send your application form and supporting documents to APC by email registrar@apc.edu.au.
- 3. If English is not your first language and you do not have evidence of your current English level, please attempt the APC Pre-Arrival Test (PAT) online at www.apc.edu.au/applications/#entry-tests.
- 4. Attach your academic transcripts if you are applying for vocational courses.
- 5. Attach your Statement of Purpose (GTE Statement) giving the reasons for undertaking your intended course(s) at APC. Limit this to 300 words.
- 6. If your application is successful, APC will issue a Letter of Offer (LOO) for the course(s) for which you have applied.

ACCEPTANCE & PAYMENT

- 1. Sign the acceptance form attached to the Letter of Offer and pay the tuition fees as indicated in the Letter of Offer.
- 2. Payments must be made in Australian dollars and all bank fees paid by the applicant. You must be authorised to make payment using the account you are going to pay from.

Payment can be made by:

- a) Direct Deposit (by internet banking, in person at a Westpac branch, using a Westpac Smart ATM or by telegraphic transfer) can be made once we provide you with our bank details as part of our Letter of Offer process. Bank Details will be provided on your Letter
- b) Visa or Mastercard online using our secure BPOINT facility. This is a secure payment gateway that ensures your card details are encrypted. You must be the card holder to make the payment.

Please quote your STUDENT NUMBER and NAME when making your payment and email a copy of your proof of payment to receipts@apc.edu.au

For more information about our payment terms and course fees, please visit apc.edu.au

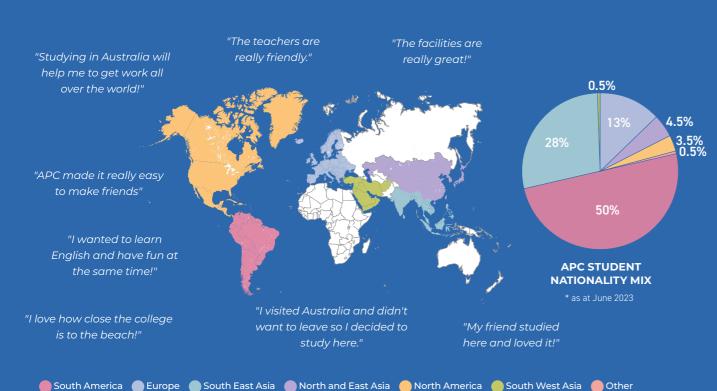
ENROLMENT

- 1. Once the payment of tuition fees is receipted, APC will issue an electronic Confirmation of Enrolment (eCOE) for you to apply for your visa and will give you the details of the orientation date of your course.
- 2. Arrive on time for your orientation and enrolment.
- 3. Students arriving after the course start date may not be able to enrol.
- 4. If you are applying for Credit Transfer, you have to submit the documents at time of application or prior to commencement of your course.





WHY OUR STUDENTS CHOOSE APC!



We believe that learning is an adventure and welcome students from all over the world.

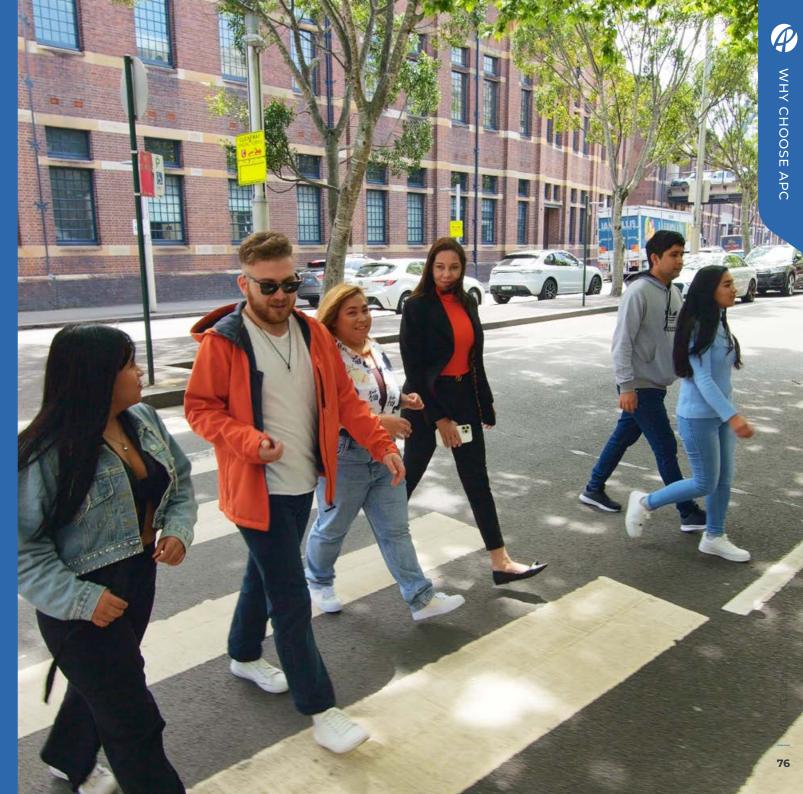
No matter where you have come from, having a launch pad can help you reach the next phase of life.

Over almost 30 years, we have had a simple goal of empowering students with the practical skills that they need have an education pathway for you. to reach their full potential and have an incredible experience in Australia.

Today, we have so many nationally recognised training courses to choose most beautiful cities with a diverse from. Whether you want to kick start a career in Accounting, Business, Hospitality, Human Resources, Leadership, Management, Design, Marketing and Communication, Project Management, Social Media Marketing, TESOL, or Tourism, we

You can study in some of Australia's cohort and access to our dedicated Student Care teams.

We also offer flexible study options and successful completion of our VET courses can provide direct admission into a range of degrees and Master's programs via 15 university pathways. Are you ready to take your next step?





CAMPUS LOCATIONS

SYDNEY CBD

- Ground Floor, 189 Kent Street, Sydney NSW 2000
- Level 3, 123 Clarence Street, Sydney NSW 2000
- Level 5, 37 York Street, Sydney NSW 2000
- Level 1 & 2, 363 Pitt Street, Sydney NSW 2000
- Unit 5, 18 Hickson Road, Sydney NSW 2000

MANLY BEACH

— 48-52 Sydney Road, Manly NSW 2095

MELBOURNE

- Level 4. 398 Lonsdale Street. Melbourne VIC 3000
- L9, 221 Queen Street, Melbourne VIC 3000

BRISBANE

— Level 13, 138 Albert Street, Brisbane, QLD 4000

GOLD COAST

— Level 3, 9 Beach Road, Surfers Paradise, QLD 4217

ADELAIDE

— Level 1, 29 King William Street, Adelaide SA 5000





















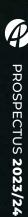














Young Rabbit Pty Ltd (ABN 28 003 381 182) trading as Australian Pacific College RTO Code: 90396 | CRICOS Provider Code: 01331F

Virtu Design Institute Pty Ltd (ABN 31 154 273 757) trading as APC Design School RTO Code: 40530 (for domestic students only)



APC.EDU.AU

2024 APC Prospectus_V1.5Draft_29N0V23